

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY, 11TH DECEMBER 2019, COMMENCING AT 6.30 P.M.
AT THE AUCKLEY PARISH CENTRE

Present: Mrs. J. Worthington (Chairperson), Mr. I. Butterfield, Mrs. D. Fiddler, Mrs. S. Platts,
Ms. J. Staniforth, Mr. I. Swainston, Mr. G. Warrender
In attendance Mrs. M. Caygill (Clerk)

Public Participation

No members of the public were present at the meeting.

1. **To Receive Apologies for Absence**

Received and accepted from Cllr Featherstone and Cllr Payne.

2. **To Receive Declarations of Interest and Any Amendments**

Cllr Butterfield declared an interest in Item No. 24 (d)

3. **To Determine Exclusion of Public and Press**

There were no items considered in need of exclusion.

4. **To Approve Minutes of the Parish Council Meeting Held on 13th November 2019**

The minutes were accepted and signed as a true record.

5. **To Receive a Report from District Councillors and/or DMBC Officers**

No Councillors/Officers attended the meeting.

6. **To Receive Police Report and Latest Crime Statistics**

Crime Report - 40 incidents occurring in Auckley during October were reported to the Police.

The Doncaster Central Members Update received.

7. **Matters Arising from the November Meeting**

a) **Flooding at The Green** - Severn Trent reports they last visited the residents at The Green in 2017 after they experienced flooding at their property, and have a separate complaint on their system which they will be dealing with and arranging a site visit. S.T. is looking at Auckley as a whole regarding hydraulic problems which have been reported elsewhere in the village.

b) **Public Footpaths 1 and 7** - DMBC's Public Footpaths Officer advises that she will contact the householders adjacent to P. Footpath No.1 in connection with the overhanging vegetation, and arrange for P. Footpath No.7 to be trimmed. An order has been raised for a new sign for F.P. No.7, but she is unable to give an estimate as to when it will be replaced as work is scheduled on an area basis.

c) **Nisa Store** - DMBC Environmental Officer has advised the Clerk that he has booked an appointment to go and inspect the premises.

d) **Condition of River Torne Following Heavy Rainfall** - The Environment Agency reports that the Old Mill Dyke does not fall within their responsibility, but might be maintained by the Internal Drainage Board. The sluicing penstocks at Keadby pumping station could not be used due to the water levels in the River Trent being too high. However, they were using the pumps to pump the water out. Because of the slow flowing of the River Torne it takes some time for the water to draw down to Keadby, which is why levels have been high for a period. This was also not helped with the rainfall that fell on the catchment area throughout the high water level period. There are no current plans to carry out de-silting works on the river.

e) **Completion of New Housing Development** - DMBC reports that the house build elements are now complete on all parcels, and developers are in the process of undertaking s104 drainage surveys for the adoption process and will be carrying out any remedials required for this. Once this process is complete, they will be looking to top off the roads with final wearing course etc. and are also in the process of completing all of the open space areas, in terms of equipment and planting. The consulting engineers for the new residential sites have written to ask whether the Parish Council would be taking on responsibility for the water catchment ponds on the new housing development off Broad Lane, and the Clerk has replied that Council will not be taking on this responsibility.

f) **Litter/Dog Bins** - DMBC to be advised that the front doors of several bins have been left unlocked, leaving the doors swinging open.

g) **Possible Sunken Gulley, Hurst Lane** - Cllr Swainston is to examine the gulley and advise the Clerk accordingly.

h) **Overgrown Public Footpaths Nos. 6 and 7** - A reminder to be sent to Peel.

7. **Matters Arising (continued)**

- i) Christmas Lights - The Clerk reported that DMBC staff were due to connect up the electrical supply to the Christmas lights in early December however, they were then diverted to flooded areas in the Borough, and the operation was delayed. Hopefully the lights will be functioning by the 15th or 16th of December.
- j) Serious Ponding of Water, First Avenue - A reply is awaited from Peel regarding this matter.
- k) Unlit Bollards on B1396 Near Rushley Close - Pending.
- l) Singing of Christmas Carols, 10th December - The Chair, Clerk and several Members attended this event held in the Eagle and Child car park. It was a stormy night, but landlord, Mr. Fletcher had erected a gazebo to protect the singers and members of the band, and mulled wine and mince pies were served during the singing. A 'Thank You' card to be sent to Mr. Fletcher.
- m) Banners at Hurst/Hayfield Lane Junction - The Enforcement Officer dealing with this matter has been off work for some time and is therefore unable to make a site visit until a later date.

8. **To Consider Council's Budget Forecast for 2020/2021**

Following consideration of the draft budget, it was agreed to make the following amendments:

Insurance increased to £1,000 which will include the new Hayfield Park

Room Hire increased to £500 - to possibly include some payments for Neighbourhood Plan meetings paid by Council until the next grant is awarded

Legal professional fees £500

It was agreed to continue the provisional sum of £10,000 for maintenance etc. of Riverside Park.

Council discussed purchasing additional planters for the village green and agreed to consider this later when the ground becomes dry enough to construct more concrete bases. These will be funded from the remains of the legacy, and the rest taken from reserves.

Maintenance of the Hayfield Park was discussed, and it was assumed this would be paid out of funds due on completion of the site.

9. **To Consider Application from Auckley School Council for Financial Assistance**

The School Council writes to advise that they have now received a quotation from a reputable company for the purchase of a wooden "Lunchtime Lounge" where pupils can relax during playtime breaks.

RESOLVED - Following consideration, Cllr Warrender proposed that a donation in the sum of £500 be given, this was seconded by Cllr Platts, and the motion was carried.

10. **To Receive a Report from the Community Alcohol Partnership Meeting and Consider a Proposal for Local Parish Councils to Fund a Part-Time Police Officer**

Cllr Worthington reported that the manager of the Spar Store had attended the meeting held on 25th November and advised members that the store was experiencing problems with shoplifting and doors being kicked in. Ward Councillor A. Jones suggested that, in view of these and other incidents reported in the local area, the Parish Councils of Auckley, Blaxton, Branton and Finningley might possibly give consideration to employing a Police Officer for 20 hours per week at a cost for each Council of approx. £5,000 per annum in an attempt to address this behaviour.

RESOLVED - Members of Council had concerns regarding how this would work in practice, and it was agreed to write and ask Cllr Jones for further details on the suggested project.

11. **To Consider Quotations to Trim Back Trees and Bushes at Sandhill Rise**

Two quotations were received to reduce the height of 3 trees, and all other vegetation within 2 metres of the property to be coppiced back to ground level. All cuttings to be removed from the site.

Mr. T. Barrass quotes the sum of £650.00 + VAT

Mr. S. Burrows quotes the sum of £365.00 + VAT

RESOLVED Members agreed unanimously to accept the lower quote from Mr. Burrows.

Due to constant rainfall during recent months, it might be some time before the work can be undertaken.

12. **To Consider Quotation to Provide New Windows 10 Computer Plus Screen**

The Mat & Mouse computer engineer advises that the costs are as follows:

Purchase of an i5 computer is £490.99 inc.VAT

A screen is £75.00 inc.VAT.

Labour costs of 2 - 3 hours to set up a new computer and transfer data will cost up to £125.00.

RESOLVED - Following consideration, Cllr Staniforth proposed that Council accepts the quotation. Cllr Warrender seconded the proposal, and the motion was carried.

13. **To Consider Quotations for Defibrillators**

Council considered a number of defibrillators, and the Clerk was asked to seek further information on one particular model in time for the January meeting.

14. **To Consider Alternative Venues for Parish Council Meetings**

Cllr Featherstone will be making enquiries.

15. **To Discuss Progress of Hayfield Park**

Peel's Development Manager reports on the following:

- a) WW1 Remembrance Bench - A site has been found in the playground close to the path.
- b) Defibrillator - Its location will be near the box where the electricity supply enters the playground and will be pole mounted. The best time to fit the defibrillator would be the Spring.
- c) Playground - Following the playground being signed off by the Council Inspector, the site will be available to the public. This means the gate will have to be opened and closed at the agreed times. It was agreed that Council will publish opening/closing times in the Arrow.
- d) The MUGA - This will be open for use but the surface will need replacing with a non-slip top layer applied probably in the Spring.

Peel will keep ownership of the whole site until it is complete.

The Opening Ceremony will be held in Spring.

The Parish Council has been advised by DMBC's Planning Officer that a youth shelter would be permitted development not requiring planning permission, providing it is no greater than 4m in height or 200 cubic metres in volume. It was agreed to contact Ward Members and enquire what S106 funds are available, as Council will be looking eventually towards installing a scoot park and youth shelter.

Signs for Dog Owners - DMBC's Officer responsible for dogs in parks will visit the site when open and advise on appropriate signing.

16. **To Consider Information Re. Proposed Signalled Crossing at Mosham Road/Hurst Lane Jct.**

Council had earlier forwarded a resident's letter to DMBC suggesting the introduction of a one-way system at School Lane to reduce congestion when the new signalled crossing is constructed. The Highway Authority replies that the current agreed design does not incorporate such a change, although this option was discussed in 2018 and rejected. The current junction proposals incorporate pedestrian crossing stages which will only operate on demand and will have a microprocessor optimised vehicle actuation (MOVA) control system to continually monitor and adjust signal timings to maximise operational efficiency.

Cllr Fiddler reported that residents of Lidgett Gardens have requested a yellow box outside the entrance to the cul-de-sac to allow residents to drive out safely. Some of the slope on the grassed verge adjacent to No.2 Mosham Road will be removed and replaced with concrete sleepers.

17. **To Discuss Highway Matters**

- a) Boulders Placed on Old Bawtry Road - Council was advised that this is not a designated road, merely a track. At the recent Airport meeting it was reported that the blocks are to be moved further towards the end of the track, but the pedestrian access needs to be kept open.

18. **To Discuss Recreation Matters**

- a) Damaged Gatepost at Riverside Park - Council was informed that the heavy gate at the Riverside car park entrance is currently difficult to lock without having to lift it up in order to line it up with the gatepost. This is a health and safety issue and needs to be repaired as soon as possible. GNE Contracting has examined the post and quoted the sum of £500 + VAT to break out the post and re-set it. The price allows for two visits, one to set the post and the second to hang the gate. **RESOLVED** - Cllr Swainston proposed that Council accept the quoted sum, this was seconded by Cllr Platts, and the motion was carried.

- b) Smart Meter for Pavilion - N Power has enquired whether Council would be willing to have a smart meter installed at the pavilion. **RESOLVED** - Council agreed smart meter be installed.

19. **To Decide Suitable Items for Newsletter**

Due to Christmas arrangements, the deadline date for submitting items for the 'Arrow' magazine was before the December meeting and therefore the Clerk had consulted with the Chair before sending in news on Hayfield Park, CAP Meetings, Delay in Christmas lighting and Condition of River Torne.

20. **To Discuss Matters Associated with Parish Web Site**

There were no matters requiring attention.

21. **To Receive a Report on Neighbourhood Plan Group**

Cllr Swainston advised that the ACOM report is back and all but one site is not required.

Council was informed that the resident who has operated the Neighbourhood Plan web site from the inception of the group will hopefully continue. The cost is approx. £10 per month plus VAT., however, grant allocation for the web site has all been used.

RESOLVED - Council voted unanimously to fund the web site until a further grant is obtained.

22. **To Adopt NALC Legal Topic Note 22 on Disciplinary and Grievance Arrangements**

RESOLVED - Council agreed to adopt the Legal Topic on Disciplinary and Grievance Arrangements.

23. **To Receive Report of Meetings/Seminars Attended by Council Members**

a) Parish Centre Meeting 2nd November - Cllr Warrender reported the lease is still awaited.

b) Airport Noise Monitoring & Environmental Sub-Committee Meeting 6th December

Cllr Swainston reported the changes to airspace will be in place within a year, and there are some new regulations being implemented regarding the use of drones

The Airport is trying to expand and cargo is increasing if they can logistically operate from High Common Lane. No news yet regarding a solar farm.

c) Public Rights of Way Meeting 14th November - Cllr Warrender informed members there will be a PROW Walking Day on 20th May.

d) Yorkshire Wildlife Park Meeting - Cllr Fiddler reported that a DMBC Highways Officer suggested that the seat and litter bin currently at the Mosham Road/School Lane Junction could be re-located on the wide verge opposite the garage, but this was opposed by residents living in close proximity.

RESOLVED - It was agreed to write and ask whether the seat and bin could possibly be placed near the bus stop on Mosham Road opposite Lidgett Gardens.

24. **To Consider Planning Applications:**

a) No.19/02848/FUL - Extension of passenger surface car park at Doncaster Sheffield Airport including associated works - Doncaster Robin Hood Airport, First Avenue, Auckley

Members of Council had concerns regarding where run-off surface water would collect, and hoped that a sustainable drainage system would be implemented to deal with this issue.

b) No. 19/02499 /REMM - Details of appearance, landscaping, layout and scale in relation to phase1of hub development , incorporating pavilions, court yard, visitor services, entrance and ticketing (being matters reserved in outline application 17/02189/OUTA, granted 02/07/18) Yorkshire Wildlife Park, Brockholes Lane, Branton

Council had concerns that the cumulative effect of large areas of hard standing at the above development could result in water collecting within the site, and asked whether suitable arrangements would be provided to ensure surface water run-off could be adequately dealt with.

Council had no objections or comments to make in respect of the following applications:

c) No. 19/02773/FUL - Erection of single storey rear extension and double storey side extension extended to create front porch - 19 Ravenswood Drive, Auckley

d) No. 19/02880/FUL - Erection of 2 storey side extension, single storey rear extension and conversion of existing garage - 9 Thorncliffe Gardens, Auckley

e) No. 19/02972/TPO - Consent to crown lift secondary branches of one oak to 4m from ground level, crown clean and selectively reduce to provide for 3m property clearance, the tree being subject to T1 of Doncaster Borough Tree Preservation Order (No. 318) 2008 - 9 Ivy House Court, Auckley

25. **To Report Decisions Made by DMBC's Planning Committee**

Planning permission granted to the following applications:

a) No. 19/02715/FUL - Addition of a two storey side extension - 56 Spey Drive, Auckley

b) No. 19/02505/FUL - Change of Use of Units 3 and 4 to A3/A4 Use Including External Seating and New Car Park (being resubmission of planning application 19/00482/FUL) Phantom Court, Hayfield Lane, Auckley

Planning permission refused for the following application:

No. 19/02571/TPO - Consent to fell one oak; the tree being subject to T1 of Doncaster Borough Council Tree Preservation Order (No. 318) 2008 - No. 9 Ivy House Court, Auckley

26. **To Authorise Banking Transactions and Signing of Cheques**

BACS no. 89	Sir J Whittaker	Supply 2 Christmas Trees	£744.00
BACS no. 90	Mat & Mouse	Web Master's Payment	£250.00
BACS no. 91	DMBC	Empty Dog Bins	£454.61
BACS no. 92	Mat & Mouse	IT Support	£90.00
BACS no. 93	HMRC	Employee's Tax	£65.80
BACS no. 94	Handyman's wages	Work in Parish	£262.86
BACS no. 95	Clerk's payments	Quarterly salary & Expenses	£2,571.02
BACS no. 96	HMRC	Employee's Tax, N.I.	£233.95
BACS no. 97	Parish Centre	December Meeting	£24.75
BACS no. 98	Mrs. M. Caygill	Purchase printer cartridges	£84.88
Cheque 002355	David Ogilvie	Supply 2x poppy benches	£2,626.80
BACS no. 99	N Power	Pavilion electricity	£25.53

Banking Transactions - Neighbourhood Plan Grant

BACS no. N 31	Arrow Newsletter	Neighbourhood Plan Notice	£114.00
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27. **To Receive Correspondence**

NALC - Chief Executive's Bulletins;
YLCA - Celebrations for 75th Anniversary of VE Day;
Police - Statement from Police & Crime Commissioner; ONS Crime Statistics for South Yorkshire
SYPTTE - Changes to Bus Timetables
DMBC - Adult Social Care Charges

28. **To Confirm Date and Time of Next Parish Council Meeting**

It was agreed to hold the next meeting on Wednesday, 8th January 2020, commencing 6.30p.m. at the Auckley Parish Centre, Main Street, Auckley.

Chairperson

Date