

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL HELD ON
WEDNESDAY, 14TH MARCH 2018, COMMENCING AT 6.45 P.M.
AT THE AUCKLEY PARISH CENTRE**

- Present: Mrs. J. Worthington (Chairperson), Mrs. D. Fiddler, Mr. G. Payne, Mrs. S. Platts,
- Ms. J. Staniforth, Mr. I. Swainston, Mr. G. Warrender
- Community Officer, S. Racjan
- In attendance: Mrs. M. Caygill (Clerk)

1. **To Receive Apologies** - Received and accepted from Cllr. Butterfield and Cllr. Featherstone.
2. **To Receive Declarations of Any Other Interests and Any Amendments**
Cllr. Warrender declared an interest in Item no. 8 (Quotation to provide new allotment door)
Cllr Staniforth declared an interest in Item no. 8.
3. **To Determine Exclusion of Public and Press**
There were no matters on the agenda that required exclusion of the public or press.
4. **To Approve Minutes of the Previous Meeting Held on 14th February 2018**
The minutes were approved and signed as a true record.
5. **Report From DMBC Officers/Ward Councillors**
Community Officer S. Racjan reported on the following issues:
 - a) **Drop-In Sessions** - Auckley J&I School and Hayfield Lane Primary School are to hold sessions for families with problems who need support.
 - b) **Tour de Yorkshire** - The Hayfield Lane School bungalow is being made available for the stewards.
 - c) **National Citizenship Scheme** - Any projects carried out must be for at least 5 days.
 - d) **Anti-Social Problems** - Incidents have increased recently and been reported to the PCSO's who will send a letter to the miscreant. If the incident re-occurs a red letter will be sent, and further action will be taken if the behaviour continues.
6. **To Receive Community Police Report**
The Police and Crime Commissioner's Report received.
In January the total number of crimes occurring in the Auckley Parish and reported to the Police was 24.
7. **Matters Arising From the February Meeting**
 - a) **Select Convenience Store** - A reminder regarding problems to be sent to Cllr. Steve Cox
 - b) **Damaged Highways Verges** - DMBC to be asked to renovate verges on Hurst Lane.
 - c) **Overhanging/Untidy Hedges** - DMBC has written to resident at The Hollows, and will contact the owner of the overflow car park.
 - d) **Ponding of Water at Entrance to Airport** - Drainage Officer to be reminded.
 - e) **Sunken Drains, Hurst Lane** - To be reported to DMBC.
 - f) **Potholes** - The Clerk to report that holes have appeared in some of the areas recently patched on Common Lane and School Lane.
 - g) **Cigarette Butts Left in Car Park** - The owner of the car park writes that he does not agree with the Council's suggestion to install a bin in the car park for disposal of cigarette butts. He will speak with staff of the Chinese Takeaway, and wonders whether a notice might help to deter smokers.
 - h) **Football Club Fees** - Council agreed that the pavilion keys are to be returned if the fees have not been paid by 31st March.
8. **To Consider Quotations to Construct New Door for Allotment Shed**
Three quotations submitted to construct a new door and frame for one of the allotment sheds, plus a five lever lock as follows:

GNE Contractors	£789.53 + VAT
LMN Contracts Ltd.	£495.00 +VAT
Mark Turner	£385.00

RESOLVED - Following discussion, Cllr. Payne proposed that the lowest quotation from Mr. Turner be accepted. The proposal was seconded by Cllr. Swainston, and the motion was carried.
9. **To Discuss Service Agreement for Emptying Dog Bins on Riverside Park**
DMBC advises that the current Service Level Agreement for works at the above will increase slightly to £1,097.43. Council accepted the Service Agreement.

10. **To Consider Application From Cantley with Branton Parish Council for a Financial Pledge Towards a Butterfly Trail**

Cantley with Branton Parish Council replies that at the present time no detailed costs are available as quotations to prepare the land are being sought in order to commence the planting of plants and shrubs. A quotation for a commemorative bench has been received and this exceeds the cost of the £1,000 grant received from the Airport Community Fund. A detailed breakdown of the costs will be provided, as and when these are known. Council is thanked for its help and support towards this project to provide a lasting memory of a little girl who unexpectedly passed away whilst on holiday

11. **To Consider Resident's Request to Plant a Tree Each Year in the Village**

A resident has enquired whether Council would be prepared to plant a tree each year in the village. One suggestion considered was the grass verge at the Ellers Lane/Norwood Avenue Junction, however, Council felt this would create problems with regard to grass maintenance, underground cables, etc. but there will be some scope when the new Hayfield lane recreation ground is finally built on the former RAF field. The resident to be asked to identify a suitable location for planting

12. **To Consider Resident's Request for Additional Notice Board**

Council considered a request for an additional notice board to be provided in the vicinity of the Ellers Lane car park, but decided there was nowhere suitable, as the car park is privately owned and the adjacent grass verge is usually obscured by parked cars.

RESOLVED - It was agreed that future agenda notices will carry a notice indicating the locations of the 2 notice boards where the minutes can be read, i.e. outside the Auckley Junior & Infant School and the Hayfield Lane Primary School. In addition, all information relating to meetings can be viewed on the Council's web site.

13. **To Appoint Council's Internal Auditor**

RESOLVED - It was agreed to appoint Mr. P. Dennis to undertake Council's Internal Audit.

14. **To Consider Council's Risk Assessment**

RESOLVED - Council approved the Risk Assessment without any amendment.

15. **To Discuss Highway Matters**

a) **Students Walking on Hurst Lane** - Council was informed that students attending the 6th Form College have been seen walking along Hurst Lane, presumably after alighting from the Bawtry to Doncaster service bus.

RESOLVED - It was agreed to write to the College Principle to ask whether any direct transport to the College grounds is provided for Bawtry students.

b) **Parking Outside School** - A car has been seen parked several times on the highway verge near the Hayfield Lane Primary School, and adjacent to double yellow lines. Parking of this nature is creating a risk to pupils and other pedestrians, and the Clerk has been asked to write to the Police, DMBC Highways and the Head Teacher of the school regarding this matter.

c) **Damaged Highway Verge** - Following the installation of a new bus stop near Hawthorne Road, there are bare patches on the grass verge around the new hard standing which need re-seeding.

d) **Litter Bin Near Auckley Chapel** - It was reported that a new double litter/dog waste bin has been installed on the footway directly in front of the Auckley Chapel, and this is considered somewhat inappropriate at this location

RESOLVED - It was agreed to contact Cllr. S. Cox regarding this issue.

e) **Handyman's Route** - It was agreed to ask the Handyman to cover the area of Hayfield Lane up to the roundabout at First Avenue.

16. **To Discuss Recreation Matters**

a) **Report of Riverside Park Meeting** - Cllrs. Payne, Staniforth and Swainston plus the Clerk met to discuss issues relating to the maintenance of trees and bushes on the park.

RESOLVED - Tall trees to rear of Sandhill Rise - Cllr Staniforth proposed that the trees are monitored for the remainder of the year, and a decision is then made how to progress this matter. Cllr Swainston seconded the proposal, and the motion was carried.

It was agreed that bushes and small trees in a copse to the rear of Sandhill Rise should be cleared, plus bushes adjoining a garden, and vegetation growing on the triangular piece of land between Ainsley Close and Sandhill Rise. Quotations to be invited to undertake this work.

16. **To Discuss Recreation Matters (continued)**

- b) Tour de Yorkshire - Council is to order 2 banners in blue and yellow - one for Lidgett Corner and one in front of the Housing Association complex. Agreed to spend £100 -£150.
- c) Branton Boys' Use of Field - A parent who coaches one of the Branton Junior Teams has applied to use the field adjacent to the main pitch on Wed/Thursday nights and Saturday mornings, and has also asked whether they can mark out a small area.

RESOLVED - This was agreed, subject to no use being made of the main pitch.

17. **To Discuss Information Regarding New Data Protection Regulations**

Council is still awaiting information from YLCA, but understands that some courses are to be arranged before May when the new regulations begin.

18. **To Select Items of Information for the April Newsletter**

The items to be published are as follows:

- Neighbourhood Plan - residents urged to complete the survey to be delivered
- Anti-social Behaviour and liaising with the Police
- Tour de Yorkshire
- The Doncaster Dementia Forum
- Request for new 'prevention of dog fouling' stencils

19. **To Discuss Matters Associated with Parish Web Site**

The items featured in the newsletter to be sent for display on the web site.

20. **To Receive Report on March Meeting of the Neighbourhood Plan Group**

Cllr. Swainston reported that there will be a survey/questionnaire delivered with the April Arrow, and a 20% return is anticipated.

A flyer will follow with the May Arrow.

An analysis of the Neighbourhood Plan is on the web site, and the committee is planning to have a corporate colour

21. **To Receive Report of Meeting/Seminars Attended by Council Members
SY Branch of YLCA Held on 24th February**

Cllr. Worthington reported that the following matters were discussed:

- a) Displaying Maps - Discussion took place as to whether members of the public should be given access to maps printed off the planning portal and used during Council meetings.
The Clerk to write to DMBC's Chief Planning Officer for clarification.
- b) White Rose Update - Must be sent electronically to each Council Member, or a hard copy if any Member does not have access to a computer.
- c) General Data Protection Regulations - YLCA has written to all Local Authorities regarding the appointment of a Data Protection Officer. The new regulations will mean more compliance.
- d) YLCA receives more emails and telephone calls from South Yorkshire Councils than from any other part of the County.

Auckley Parish Centre

Cllr. Staniforth reported that the Co-operative Store has pledged the sum of £500 towards provision of a defibrillator for the Centre. Regular maintenance of the Parish Centre continues, and there is a healthy bank balance.

22. **To Consider Planning Application**

No. 18/00444/CON - Sand and gravel extraction, backfill with imported silt and restoration to agriculture and biodiversity. Including construction of a new access road.

Land at College Farm, Great North Road, Barnby Moor, Retford

Council expressed its opposition to the application, mainly due to the proposal that 76 - 100 HGV's per day will be travelling from Barnby Moor to the washing plant at Hurst Lane, Auckley which will mean 5 full weekdays and a half day on Saturdays. These traffic movements will add to the existing traffic problems that already exist on this busy road. Council asks whether any assessment has been made of additional traffic travelling through Auckley, and the resultant damage to highway. Has any assessment been made of possible air quality pollution as a result of extra HGV movements, and has consideration been given to controlling additional spillage of sand and gravel on Hurst Lane during transportation of these materials?

23. **To Report Decisions Made by DMBC's Planning Committee**

None reported.

24. **To Authorise Banking Transactions and Signing of Cheques**

			£
BACS no. 109	Staff charges		259.78
BACS no. 110	YLCA	Annual membership	781.00
BACS no. 111	YNH Ltd.	Hosting web site	43.95
BACS no. 112	Parish Centre	Hire for Neigh. Plan meeting	12.35
BACS no. 113	Parish Centre	Hire for Neigh Plan meeting	12.35
BACS no. 114	Parish Centre	Hire for Neigh Plan meeting	12.35
BACS no. 115	Parish Centre	Hire for Parish Council meeting	24.75
BACS no. 116	Advanced Tree Care	Tree Survey Riverside Park	1,560.00
BACS no. 117	Staff charges		2,585.14
BACS no. 1A	Mrs. D.	Purchase of mail box (Neigh Plan)	12.38
BACS no. 2A	Mrs. D.	Purchase of stationery (Neigh Plan)	12.85
BACS no. 3A	Mr. R.	To provide IT Services(Neigh Plan)	26.27
BACS no. 4A	Mr. F.	Purchase Xerox Paper (Neigh Plan)	6.00
BACS no. 5A	Mr. F.	Purchase print cartridges (Neigh Plan)	16.99
BACS no. 6A	Parish Centre	Hire for Feb. Neigh Plan meeting	12.35
BACS no. 7A	Parish Centre	Hire for March Neigh Plan meeting	12.35
BACS no. 8A	Arrow Publications	Print questionnaires + delivery costs	360.00
BACS no. 9A	Arrow Publications	Print flyers + delivery costs	192.00
BACS no. 10A	Parish Centre	Hire for April Neigh Plan meeting	12.35

25. **To Receive Correspondence**

- a) DMBC - Family Fun Day Easter Holidays - Holmescar , National Citizenship Scheme, Rossington Council Events Diary 2018, Doncaster Panda Support Group.
- b) YLCA - NALC Chief Executive's Bulletins 10 - 12, General Data Protection Regulations
- c) Police - Details of Introduction Meeting with Chief Superintendent Shaun Morley, the new District Commander on 11th July 2018.

26. **To Confirm Date and Time of Next Meeting**

It was agreed to hold the next meeting on Wednesday, 11th April 2018, commencing at 6.30 p.m. at the Auckley Parish Centre, Main Street, Auckley.

Chairperson

Date