

MINUTES OF THE ANNUAL MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY, 9TH MAY 2018, COMMENCING AT 6.30 P.M.
AT THE AUCKLEY PARISH CENTRE

- Present: Mrs. J. Worthington, Mrs. D. Fiddler, Mrs. S. Platts, Ms. J. Staniforth, Mr. I. Swainston,
- Mr. G. Warrender
- In attendance Mrs. M. Caygill (Clerk)

Public Participation

A period of 15 minutes is allocated for public participation before the formal meeting, however, no member of the public attended the meeting.

1. **Election of Chairman**

Cllr. Worthington was proposed, seconded and elected unanimously as Chairperson for the ensuing year.

2. **Election of Vice Chairman**

Cllr. Featherstone was proposed, seconded and elected unanimously as Vice Chairman for the ensuing year.

3. **To Receive Apologies of Absence**

Received and accepted from Mr. I. Butterfield, Mr. S. Featherstone and Mr. G. Payne

4. **To Receive Declarations of Other Interests and Any Amendments** - None received.

5. **To Determine Exclusion of Public and Press**

There were no items that required the public and press to be excluded.

6. **To Approve Minutes of the Parish Council Meeting Held on 11th April 2018**

The minutes were approved and signed as a true record.

7. **To Make Appointments to Outside Bodies** -

Members of Council were appointed to the following outside bodies:

- a) PCJCC - Cllr. Worthington, with Cllr. Staniforth as substitute.
- b) Airport Noise & Environment Committee - Mr. Swainston, with Mr. Payne as substitute
- c) Auckley Parish Centre - Cllr. Fiddler to replace Cllr. Staniforth, Cllr. Warrender to remain as a rep.
- d) Public Rights of Way - Cllr. Warrender
- e) Quarterly Internal Auditors - Cllr. Staniforth and Cllr. Warrender
- f) YLCA Branch Meetings - Cllr. Worthington and Cllr. Staniforth (Two voting Councillors allowed)
- g) Charity Trustees - Cllr. Swainston, Cllr. Platts, Cllr. Featherstone, Cllr. Payne and Cllr. Fiddler
- h) Igas Meetings - Cllr. Worthington

8. **To Receive Report from District Councillors and/or DMBC Officers**

Community Officer S. Racjan sent his apologies.

It was agreed to write to the 3 Ward Members to ask for an update on the current position with regard to the availability of S106 funds for Auckley Parish.

9. **To Receive Local Police Report**

Inspector Payling, based at Rossington, gave a report on the current situation with regard to policing of local villages. Unfortunately, staff are stretched over a very large area comprising 15 villages and this means that, on occasions, the victims of crime are not visited for up to 4 days.

Speed Enforcement Training is now being rolled out for serving members of the Police.

With regard to parking - if a motorist parks a vehicle across the entrance to a resident's drive, thereby preventing the latter from driving his car to work or attending engagements, this is considered as an obstruction, and should be reported to the Police on 101, and a fine can be imposed. However, this does not apply if the resident returns and finds he is blocked from driving back onto his drive.

PACT meetings were held in the past, followed by Community Engagement Meetings, but these have been poorly attended. Consideration is currently being given to arranging fixed meetings at possibly Bawtry or Tickhill.

The Police now have a 'Facebook' page - Doncaster East. SY Police Alerts are also available.

PCSO Taylor reported on various incidents of anti-social behaviour that have occurred in the area, including youths being abusive at an Auckley bus stop and others using illegal substances. Some of the young people concerned are from Cantley. Warning letters have been sent to offenders, and these will be followed by further action if this behaviour continues.

10. **Matters Arising from the April Meeting**

- a) Damaged Highway Verges - DMBC reports that 'Streetworks' staff have been asked to inspect the verge around a new bus stop at Hayfield Lane. The other verge areas on Hayfield Lane/ Hurst Lane have been subject to parking over the years and this is a major problem across the Borough, especially outside schools. In the past the Authority may have used fencing to protect these areas, but unfortunately this resource is no longer available.
- b) Overhanging Hedges at Overflow Car Park - Pending.
- c) Overhanging Hedge at The Hollows - The trees appear to have been reduced.
- d) Ponding of Water at Airport Entrance - DMBC's Drainage Officer reports that they are well aware of the regular flooding that occurs at First Avenue. The public assume this is the responsibility of the Local Authority, and regularly criticise them for not addressing the situation, whereas in fact the road is not adopted. The issue is caused because surface water from the highway discharges into soakaways which have either been under-designed or the ground is unsuitable for infiltration. DMBC has offered to give design advice to the owner in order to find a permanent solution, but the problem will persist until improvements are made to the drainage.
- e) Damaged and Sunken Drains - DMBC has repaired damaged drains at the entrance to the quarry and near the entrance to Poplar Way. No action is currently required to gully near 'Amazone'.
- f) Vehicles Parked Outside Hayfield Primary School - Parking Officer to be asked to monitor.
- g) Litter Bin Outside Auckley Chapel - DMBC advises the bin will be re-sited on the village green.
- h) Possible Pledge Towards Butterfly Trail - Awaiting further details from Cantley with Branton PC
- i) Tour de Yorkshire - Cllr Fiddler was congratulated on providing a very colourful display on the grassed verge outside her home to celebrate the Tour de Yorkshire.
- j) Closure of Public Footpath No. 3 - DMBC's Footpaths Officer advises that the temporary closure was requested to allow the Yorkshire Wildlife Park to protect the public during initial phases of ground works and construction in relation to the expansion of the park. At the time of writing, the planning permission had not been granted, but should permission be granted within the next 6 months, the park have the authority to put the order in place. A delay in starting the work may result in an application being made to extend the temporary closure.
- k) Condition of River Torne - The Environment Agency reports that a member of their team has visited the site and concluded there is no connection with the holes on the land (which appear as tyre tracks) and the River Torne and its maintenance. Furthermore, there has been no changes in operations at pumping stations or sluice gates. In the last 2 months there has been heavy rain-fall on an already saturated catchment area. There is a gauging station on the river and analysis from this station between 2006 and 2018 shows there is no pattern to suggest that river levels have been rising over the past 12 years, therefore the Authority is confident that the issues raised by Council are not linked to their maintenance of the River Torne.
- l) Construction of Steps at Riverside Park - Members reported that the steps have been constructed satisfactorily. Payment approved.
- m) Meetings in School - Agreed to ask the Head of Hayfield Primary School re. meetings in school
- m) Former Nisa Store - Pending.

11. **To Approve Annual Governance Statement and Accounting Statements**

The Annual Governance and Accounting Statements were approved and signed by the Chairman and Clerk in readiness for inspection by both the Internal and External Auditors.

12. **To Approve the Quarterly Internal Audit**

This has been checked and approved by the 2 members of Council.

RESOLVED Council approved the audit.

13. **To Consider Quotations to Clear Bushes/Vegetation at Riverside Park**

Two quotations received to trim bushes and remove vegetation from 3 areas of the recreation ground as follows:

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|----------------|------------|
| 'Need A Hand' | £520.00 |
| Mr. T. Barrass | £200 + VAT |

RESOLVED - Following discussion, Cllr. Staniforth proposed that the quotation from Mr. Barrass be accepted. Cllr. Swainston seconded the proposal, and the motion was carried.

14. **To Consider NALC's National Salary Award 2018/2019**
Council considered NALC's recommended pay increase of 2% for both the Clerk and Parish Handyman.
RESOLVED - Council approved the recommended increase with effect from 1st April 2018.
15. **To Approve Council's Asset Register**
RESOLVED - Council approved the Asset Register. The Clerk was asked to check with YLCA, in time for next year's assessment, whether the basketball posts should be listed under 'Community', due to the fact that they were donated, and to check ownership of the gate at Eastfield Lane.
16. **To Approve Insurance Premium Costs for Third Year Renewal**
Zurich Insurance quotes the sum of £1,201.90. This is an increase of £50.61 from the 2017 premium as a result of increased cover for Council's property.
RESOLVED - Council approved the premium costs.
17. **To Ratify Payments for GDPR Seminar**
Booking for a GDPR Seminar on April 26th was made early in April in order to secure a place for the Chairman and Clerk, but had been too late to appear on the agenda.
RESOLVED Council ratified the payment of £90 (£45 each) Part of the fee has since been reimbursed by Cantley with Branton Parish Council.
RESOLVED - Council proposed that YLCA is asked to act as be Council's Data Protection Officer for the future.
18. **To Consider Airport Master Plan**
Council was advised that both organisations and individuals are invited to respond to the consultation
RESOLVED - Council agreed to reply that it supports the airport, but does have concerns regarding the planned expansion. Auckley is a semi-rural area which everyone wishes to preserve. Expansion will generate more traffic and lead to a loss of open space. The infrastructure needs to be improved to cope with any further traffic.
19. **To Discuss Highway Matters**
a) **Parking Concerns** - A resident of Main Street has expressed concerns regarding motorists parking outside his property, and occasionally across his driveway. Advice given that motorists are not committing an offence parking on the road unless there are double yellow lines or other parking restrictions, but parking across his driveway could be regarded as obstruction. Resident advised to contact Police for obstruction, and DMBC Highways for a 'T' bar in front of his driveway.
b) **Correspondence with DMBC Regarding Access to Wildlife Park** - No reply from Planning Officer. It was agreed to write to DMBC's Chief Executive and Mayor.
c) **Update on Planning Application For HGV's Using Quarry Washing Facilities**
Council was informed that the application has been delayed, due to the land being sold, and will therefore be now considered in June.
d) **Resident's Concerns Regarding Work Undertaken by Severn Trent** - A resident has complained that his garden is being flooded since Severn Trent installed pipes in his garden.
RESOLVED - It was agreed that that the resident should be advised to contact Severn Trent himself, as Council is unaware of these activities.
e) **Vegetation in Gutters** - DMBC to be asked to undertake spraying of vegetation.
f) **Car Parked Near Bridge** - Clerk to report to the Police that a car with a 'For Sale' sign in window is parked near the railway bridge and is considered a distraction to motorists.
g) **Request For Litter Bin** - DMBC to be asked whether a litter bin could be provided on or near the river bridge.
20. **To Discuss Recreation Matters**
a) **Riverside Park Tree Survey** - The Tree Surgeon recommends that 5 poplars uprooted by the flooding from the river should be felled as a priority. Agreed to invite quotations for June.
b) **Update Regarding Request for Skateboard Park** - No reply received as yet from Community Officer. Agreed to write to Ward Members regarding what if any Section 106 funds are currently available for Parish.
c) **Possible Damage to Speaking Tubes** - DMBC's Playground Inspection Officer is to be asked to inspect the tubes and provide a quotation if they need repairing.

21. **To Receive Update on Neighbourhood Plan Group**

Council was informed that, following delivery of questionnaires, a total of 328 replies have so far been received. Auckley School has agreed to an open evening on 5th July, but no response as yet has been received from the Hayfield Lane Primary School. A meeting will be held with Peel on 11th May. An application for further funding will be undertaken.

22. **To Decide Items For Publishing in the June 'Arrow' Newsletter**

Items to be included:

Election of Chairman and Vice Chairman

Planning permission approved for recreation facilities at Hayfield Lane

Neighbourhood Plan Group hoping to encourage residents from the Hurst/Hayfield Lane area.

Council is investigating whether some of its meetings can be held in the Hurst/Hayfield Lane area

Advice to residents re. driveways being blocked by irresponsible motorists

Local Co-operative Store's grant funding scheme.

23. **To Discuss Matters Associated with Web Site**

Council was informed that the Web Master is currently having problems due to the web address having been changed, and she is corresponding with the hosting organisation in order to correct this matter. It was agreed to supply the items published in the newsletter for the web site.

24. **To Discuss Future Poppy Wreath Distribution, and a Possible Volunteer for Poppy Organiser**

It was reported that the lady who has organised the poppy wreaths and collection boxes for many years is retiring and, unfortunately, there does not appear to be a volunteer to take her place. The information has been posted in the Arrow, and hopefully someone will be found.

An item for the June agenda - commemoration of the end of World War I.

25. **To Consider Nominations for South Branch of YLCA**

RESOLVED - Council agreed to nominate the following Parish Councillors:

Mr. Duncan Wright for Chairman

Mr. Derek Liddell for Vice Chairman

26. **To Receive Report of Meetings Attended by Council Members**

a) Igas Meeting - Cllr. Worthington reported that all gas activities are to be monitored under Condition 21. Igas is to report to Misson Parish Council each month, and this information will then be passed on to other Councils.

b) Auckley Parish Centre - Cllr Warrender reported that large holes in the car park have been filled in, the work partly funded by a grant of £586 from the local Co-operative Store.

c) GDPR Seminar - Ms. Staniforth reported that Clerks were advised of the need to carry out an audit of all documents and correspondence held by Council and remove or redact any which have the names of members of the public on them or keep them in a locked container. This is an action in progress and will not be inspected in the immediate future.

27. **To Consider Planning Applications:**

a) No. 18/00818/FUL - Erection of a first floor side extension
39 Sandhill Rise, Auckley, Doncaster

Council had no objections or comments to make in respect of this application.

28. **To Report Decisions Made by DMBC's Planning Committee**

The following planning applications were approved by DMBC:

a) No. 16/02978/FUL - Proposed loft conversion and extension to front of existing dwelling
Norwood Farm, Hurst Lane, Auckley, Doncaster.

b) No. 18/00139/FUL - Development of existing playing fields to create a lit MUGA (Multi Use Games Area), grass games area laid out as a football pitch, play area, car park for up to 10 cars and landscaping with new access from Lancaster Court
Land West of Hayfield Lane Business Park, Auckley, Doncaster.

29. **To Receive Correspondence**

a) DMBC - 'Your Life' Doncaster Community Festival 16th June,
Doncaster Woodturning Club based at Finningley Village Hall

b) Cast Theatre - 'Sing Out' Singing Group and 'Sharing Joy' show for those with dementia & carers

c) SYPTE - Industrial Action 24th, 26th May

30.. **To Authorise Banking Transactions and Signing of Cheques**

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|-------------|-----------------------|-------------------------------|-----------|
| BACS no. 7 | Staff remuneration | | £286.70 |
| BACS no. 8 | HMRC | Employee's tax | £6.60 |
| BACS no. 9 | Blyth Pest Control | Removing moles from field | £150.00 |
| BACS no. 10 | DMBC | Emptying dog bins | £32.50 |
| BACS no. 11 | JW Bichan | Cleaning out dyke | £240.00 |
| BACS no. 12 | Auckley Parish Centre | May Council meeting | £24.75 |
| BACS no. 13 | Auckley Parish Centre | Neighbourhood Plan meeting | £12.35 |
| BACS no. 14 | Glendale Countryside | Grounds maintenance | £99.46 |
| BACS no. 15 | Inn Contracts Ltd. | Construct allotment shed door | £637.20 |
| BACS no. 16 | Mrs. M. Caygill | Purchase two banners | £128.37 |
| BACS no. 17 | Zurich Insurance | Annual Premium | £1,201.90 |
| BACS no. 18 | GNE Contracting Ltd. | Construct steps at Riverside | £2,477.36 |

31. **To Confirm Date and Time of Next Meeting**

It was agreed to hold the next meeting on Wednesday, 13th June 2018, commencing at 6.30 p.m. at the Auckley Parish Centre.

Chairperson

Date