

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**  
**HELD ON WEDNESDAY 11<sup>TH</sup> MAY 2022, COMMENCING AT 6.30PM**  
**AT AUCKLEY JUNIOR & INFANT'S SCHOOL**

Present: Mr S. Featherstone (Chairperson), Mr I. Swainston (Vice Chairperson), Mrs J. Worthington, Mrs M. Caygill, Mrs R. Dobson, Mrs S. Platts, Ms J. Staniforth, Ms L. Sydney, Mr G. Warrender.

Miss E. Lear (Clerk)

**1. Election of Chairman**

The Chair (Cllr Worthington) proposed Cllr Featherstone, Cllr Staniforth seconded and Cllr Featherstone was unanimously elected as Chairman of the Council for the upcoming year.

**2. Signing of Declaration of Acceptance of Office**

The Chairman (Cllr Featherstone) signed the Declaration of Acceptance of Office.

**3. Election of Vice Chairperson**

Cllr Worthington proposed Cllr Swainston, Cllr Caygill seconded and Cllr Swainston was unanimously elected as Vice Chairman of the Council for the upcoming year.

**4. Public Participation- no members of public in attendance.**

**5. To Receive Apologies and Approve Reasons for Absence**

All members of the Council were present.

**6. To Receive Declarations of Other Interests and Any Amendments**

No interests were raised by members.

**7. To Determine Exclusion of the Public and Press**

There was no need to exclude the public or press.

**8. To Approve Minutes of the Parish Council Meeting Held 13<sup>th</sup> April 2022**

The minutes were approved and signed as a true record.

**9. To Make Appointments to Outside Bodies**

a) PCJCC Meetings – Cllr Worthington proposed Cllr Staniforth-AGREED. Cllr Worthington- reserve.

b) Airport Noise Monitoring & Environment Meetings- Cllr Swainston agreed to continue.

c) Auckley Parish Centre Meetings- Cllr Warrender agreed to continue.

d) Public Rights of Way Meetings- Cllr Warrender agreed to continue.

e) Quarter Internal Audit- Cllr Staniforth and Cllr Warrender agreed to continue.

f) YLCA Branch Meetings – Cllr Staniforth and Cllr Worthington agreed to be the appointed voters.

g) Charity Trustees- Cllr Swainston (Chair), Cllr Platts (Vice Chair), Cllr Featherstone, Cllr Dobson and Cllr Caygill.

h) Yorkshire Wildlife Park Meetings- Cllr Featherstone proposed Cllr Dobson- AGREED. Cllr Featherstone- reserve.

i) CAP Meetings- Cllr Worthington agreed to continue.

j) Quarry Liaison Meetings- Cllr Staniforth

k) Doncaster Transport Group- Cllr Swainston agreed to continue.

#### **10. To Receive Report from District Councillors and/or DMBC Officers**

None received.

#### **11. Matters Arising from the April Minutes**

##### **6. Matters Arising from previous minutes-**

- 'Sports Ground' sign on Common Lane reported again after chasing and receiving a reply that there was no budget last year.
- Lincoln Green Way lighting reported to appropriate contact at Peels- he is sending an electrician who will change bulbs and can make minor repairs immediately. If more serious will let us know.
- Reported potholes on Spey Drive and Norwood Avenue. DMBC attended and though 20-30mm in depth, do not meet their safety criteria for immediate action but will be noted for future patching works.

##### **15. To Discuss Highways Matters**

a) PCSO has attended the cars parked on School Lane near junction with Main Street. Hasn't spoken to the owner who is in the field but would leave a letter on the windscreen when they see the car/s again.

Additions:

- DMBC have attended School Lane on two occasions and have not seen the evidence to justify double yellow lines.
- Traffic Monitoring report received for the Yorkshire Wildlife Park (carried out November 2021). Report not received for the college but DMBC awaiting return of Officer as may no longer be required due to the signalised junction at Hurst Lane/B1396 junction.

November was noted to be a quiet month by Council. Clerk to write to DMBC requesting next monitoring take place in school holidays or on a weekend.

- Reported issues to the PCSO regarding the Pembroke Estate- they are getting reports from the estate so are patrolling and will deal with anything they can but they can't do anything about the airport parkers.
- 1 Rushley Close overhanging hedge reported to DMBC. Officer attended and reported to resident that the vegetation does need cutting back.
- Flooding at First Avenue- Peels have reported that the design solution was rejected by DMBC so they are having to look at different drainage solutions. It is hoped that these will be approved before the end of June.

##### **16. To Discuss Recreational Matters**

a) To report issues on Riverside Park

1. Wrote to residents regarding rubbish and building waste. The resident at 33 Sandhill Rise said it wasn't theirs and they didn't know who had put it there. The resident at 31 Sandhill Rise was new to the area and said it was theirs. They would remove the building material as they completed their works and the topsoil would go back into the garden. They claim that their property has two metres more than their neighbours. It was noted again that they were building a wall. Clerk to add to next agenda and Cllr Platts to check boundary of property.

**20. To Discuss the Repainting of the Dog Fouling Stencils**

After liaison with Stronger Communities Officer, the stencils were requested from DMBC for: Ellers Lane (outside the shops); Spey Drive; Outside the footpath entrance and in the car park entrance of Hayfield Park; inside the car park entrance of Riverside Park and outside the 3 schools: Hayfield, Hayfield Lane and Auckley.

**24. To Consider a Council Facebook Provision**

Cllr Worthington asked if the Facebook page was visible to those who were not members of Facebook. Council believe it would be visible.

**12. To Review the Financial Regulations**

APPROVED- noted that nothing stopping Council varying and reviewing items throughout the year.

**13. To Approve the Fourth Quarter Internal Audit (21/22)**

APPROVED- Cllr Caygill provided Council with updated Quarter End with movement of gratuity.

**14. To Approve the Annual Governance and Accounting Return**

The internal audit was complete and the Internal Audit Report section of the AGAR will be completed tomorrow (12<sup>th</sup> of May).

An Explanation of Variation Proforma and Banking Reconciliation is included.

Variances in the Council's receipt were explained as being high in 2020/21 due to receiving a Covid Grant from DMBC, but even taking this into account the variance would have been over the accepted 15%, so this was explained by the receipt of the Neighbourhood Grant in 2021/22.

The variance in staff costs was explained by the payment of a gratuity.

The variance in all other payments required explaining over £31,000 in additional payments once the allowance for the 15% was made. This was explained by lots of large purchases (£18,992.17), drainage works (£4779.93), tree works (£1675) a building roof repair (£800) responsibility for an additional site's electricity bill (£886.77) coming out of Covid (£2343.15) the taking on of a new Clerk (£1844.12) and additional training (£442.50) totalling £31,764. Full figures for calculations are available.

The Annual Governance Statement was approved and was signed by the Chair and Clerk, followed by the approval and signing of the Accounting Statement.

**15. To Consider the Insurance Quotations**

3 quotations requested- 2 received:

BHIB quoted : £1198.05 on a one year basis and £1070.87 on a 3 year LTU

Zurich quoted: £1035.10 on a one year basis and £958.18 on a 3 year LTA.

Cllr Platts proposed the cheapest quote unless the excesses were excessively different i.e. the Zurich 3 year LTA at £958.18, Cllr Worthington seconded- AGREED- Clerk to check excesses.

**16. To Consider the Tree Survey Quotations**

Selwyn Trees: £3750 including VAT

South Yorkshire Tree Services Ltd: £810 including VAT

Advanced Tree Care Ltd: Riverside Park (advised not due until March 2023): £1660 plus VAT

The Copse: £1120 plus VAT.

Cllr Staniforth proposed Clerk to write to South Yorkshire Tree Services Ltd to provide the Specification that was given to the other companies on site (Cllr Staniforth and Cllr Swainston to

produce), ask to confirm quote and subject to a revision of less than £2500 plus VAT and meeting criteria, to place the order. AGREED.

If South Yorkshire Tree Services Ltd can't do, instruct Advanced Tree Care Ltd.

**17. To Discuss the Electrical Issues Raised by the Show Committee in the Pavilion**

Awaiting Show Committee to come back to Council.

**18. To Consider a Donation to the Auckley Show**

The show is considered good for the village.

The Show Committee are requesting a donation towards the marquee but also mentioning that the Council have paid for the easy access toilet in the past which they have provided a quote for.

Cllr Platts proposed a £1000 donation plus requesting a quote to be provided to Council for the accessible toilet for Council to pay- AGREED.

**19. To Obtain a Quote for the Supply and Planting of Flowers in Tubs Around the Village**

Approach Walkers for a quote- AGREED. Request for 13 tubs to be filled with a suggestion of Geraniums (no Dahlias) with a suggestion of red, white and blue. Clerk to arrange for handyman to remove existing vegetation prior to planting (wait for a month).

**20. To Discuss the Emptying of Bins and Report on the Triple Section Bin Order**

The triple section bin was ordered at the end of April but was advised it may take a few months for delivery. Concern was expressed over the delay in accepting the order in the first place.

Clerk to contact DMBC to propose emptying of the round bin on Riverside Park twice a week but will revise when the new triple section bin is installed.

**21. To Discuss the Provision of Local Amenities (Including Schools/Drs) in the Parish**

Cllr Platts highlighted the issue- Clerk to write to Cabinet member: Lani-Mae Ball, copying in Director of Education (DMBC) and MP raising concerns over the lack of school places in the Parish, highlighting that though only 25% of the Torneley Quarter is occupied, there are already 2 children without local school places. The local population is expanding.

**22. To Consider Items for Submission to the Arrow and Newsletter**

Funding from the Co-op Local Community Fund to be added to the website and the advert for the Cantley with Branton Handyman is to be removed.

Items for the Arrow and Newsletter:

- Election of Chairman and Vice Chairman
- Congratulations to the Auckley Friery
  
- Thank you to the Auckley JFC Under 11s for their raising funds for the defibrillator
  
- Thank you to residents for the litter picks (organised by the Spar and local residents)

**23. To Discuss Highways Matters**

- The Council support the creation of Footpath no.9.
- Resident raising concern over lack of street lighting on Field Lane- Clerk to write to Peel on behalf of resident to raise awareness of issue and to advise the resident to go back to their developer to put pressure on Peel.
- The red BMW parking on School Lane, close to the junction with Mosham Road was reported as belonging to a man who lives next to the church and used to park there but can no longer do so. The car is obstructing the footpath as there are 2 wheels on the pavement- Clerk to contact PCSO.
- A low truck/lorry was reported to be causing an obstruction as it was parking at the top of Norwood Avenue, close to the bend- Clerk to report to PCSO.

**24. To Discuss Recreational Matters**

- a) To report update on situation at Hayfield Park

- a.i.1. To update on Transfer from Peel Holdings to Parish Council- email received requesting dates for site meeting- w/c 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> of May- Clerk to propose final week in May, highlighting bank holidays that week. Attendance will be subject to works previously listed being completed. Notify Peel's that Council can complete Transfer immediately.  
Cllr Featherstone agreed that the plug plants had been planted. It was felt that the email was a positive response.
- a.i.2. To report on installation of CCTV- the power has been installed but awaiting installation and update. Clerk to contact DMBC as the camera had been purchased and paid for in December.

Additions:

- Complaint about horses along the riverbank. It was noted that a new walk through gate had been installed and notices placed on the gate warning people about the horses but that these may be missing.
- It was questioned if strimming had taken place at Riverside Park. Clerk to contact Glendales to raise.
- Complaint (via letter) received from resident regarding the tree adjacent to the car park to Riverside Park obstructing the light and therefore not acting as a deterrent to antisocial behaviour (drugs)- Clerk to contact DMBC regarding the tree. It was noted that the PCSO may be attending the site at the wrong time.
- Complaint received from the resident (via the letter above) regarding the moss causing dangerous conditions in the corner of the car park- Clerk to contact Handyman to remove and mention that the car park needs a general tidy up.
- Glendales had been witnessed completing a single linear cut of the football pitch rather than a cross cut- Clerk to contact Glendales.
- The continuance of metal detecting on the Charity Land was agreed.
- The tarmac around one of the basketball posts on Riverside Park was cracking. DMBC had provided a quote of £100 to repair. Cllr Warrender proposed to complete the work and Cllr Caygill seconded- AGREED. Clerk to chase details of inspections at the same time.

**25. To Consider the Invitation by the YLCA to Support a 20mph limit in the Parish and to lobby DMBC, MP and Minister if Agreed**

Council AGREED that the 20mph speed limit is warranted off the main roads i.e. the feeder roads and near schools- Clerk to contact DMBC and MP.

**26. To Consider a Smart Meter Insertion at Oak Tree Avenue (Christmas Lights)**

AGREED- allows accurate bills to be produced with no disadvantage to the Council as free.

**27. To consider celebrations for the Queen's Jubilee**

DMBC okayed (no formal permission required)- but require dates of when they will put up/taken down, a copy of the Parish Councils Public Liability and a covering e-mail that they take full responsibility for the bunting when putting up, taking down and when in situ.

Clerk to order 5 x 9 metre bunting (as not enough ordered previously) and longer, clear cable ties based upon a cable tie every other flag over the river and a cable tie per flag on the railings outside Hayfield School.

Handyman to be asked to help install and pull down.

**28. To Receive Police Report and Crime Figures**

32 crimes were reported in March.

The PCSO drop in session has been arranged for Wednesday 8<sup>th</sup> of June, 12-1pm in the small room of the Auckley Parish Centre.

No photos of alcohol bar codes had been produced for the CAP meeting.

**29. To Discuss Matters Associated with Parish Council Website and Facebook**

Newsletter to be added to website with previously discussed items.

Facebook: Factual information only to be reported.

A link to the minutes would be added.

The Newsletter would be provided.

Cllr Sydney proposed before and after photos of jobs- Clerk to contact Handyman.

The CCTV camera being installed would be reported.

The Crime Figures would not be reported.

**30. To Receive Reports of Meetings Attended by Members of Council**

YLCA JEB meeting (report circulated)

YLCA – '20 is Plenty'

Parish Centre- the bank balance and the new provision of full broadband was reported. Cllr Staniforth asked if a defibrillator would be installed. Cllr Warrender to raise.

**31. To Consider Planning Applications:**

No. 22/00928/FUL- Erection of two storey pitched roof side and rear extensions with single storey pitched roof extension to side and rear and front portico- 1 Cedar Close, Auckley- no comments or objections.

No. 22/00800/MIN- Review of Old Minerals Permissions 97/05/2598/P/REV and 01/4991/P- Hurst Plantation Quarry, Hurst Lane, Auckley – comments:

- Don't want the allowance of extraction of clay as it currently protects the local watercourse
- A Public Right of Way runs through the site
- There would be increased traffic in the area.

**32. To Report Decisions Made by DMBC's Planning Committee**

a) Planning permission refused: No. 20/01921/FUL Application to Remove Condition 2 (Agricultural Occupancy Condition) of Application Reference Number: DC.1231, Erection of Farm Bungalow, Granted 19/01/1953 (Being resubmission of application withdrawn under Ref: 19/02354/FUL on 20/02/20) – Hanging Carr Farm, Hurst Lane

b) Planning permission granted: No. 22/00472/FUL Erection of Front Porch and Material Change to the New Approved Dormers under app no. 20/0714/FUL- 7 Eastfield Lane.

**33. To Consider the Consultation on the Draft Biodiversity Net Gain Supplementary Planning Documents**

Noted.

**34. To Approve Banking Transactions and Signing of Cheques**

BACS 18	E on	Electricity: Pavilion	44.77
BACS 19	J W Bichan	Ditch mowing/cleaning out: Riverside	240.00
BACS 20	Mat & Mouse	Transfer HMRC tool to new clerk	55.00
DD 02	O2	Mobile Phone	16.08
BACS 21	Handyman	Salary	264.33

BACS 22	Clerk	Salary	833.94
BACS 23	E on	Electricity: Oak Tree Avenue (Xmas lights)	81.55
DD1	Nest	Clerk Pension	28.26
BACS 24	British Gas	MUGA lighting: Hayfield Park	47.08
BACS 25	E on	Electricity: Pavilion	22.45
BACS 26	YLCA	Speed Matters Webinar	25.00
BACS 27	Glendale Countryside	Grass cutting: Riverside Park	114.11
BACS 28	Reimbursement	Bunting	36.91
BACS 29	Reimbursement	Litter Picker for handyman	9.97
BACS 30	Reimbursement	Stamps	5.44
BACS 31	Reimbursement	Pavilion key set	34.00
BACS 32	Auckley Primary School	Donation- room use (May, June and July)	85.00
BACS 33	S. Yorks. Tree Services Ltd	Tree works- The Copse	330.00

Cllr Featherstone proposed that the agenda and minutes are emailed out and the paperwork is printed to be distributed in the meeting. This will save on postage costs.

**35. To Receive Correspondence:**

Police and Crime Commissioner's Weekly Blog

YLCA -Weekly White Rose Update Bulletin; Training programmes

NALC- Chief Executives Bulletin

**36. To Confirm Date and Time of Next Meeting-**

The next meeting will take place on Wednesday 8<sup>th</sup> June 2022 at the Auckley Junior & Infants' School, School Lane, commencing at 6.30pm.

Chair.....

Date: .....