

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 13TH SEPTEMBER 2023, COMMENCING AT 6.30PM

AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Councillors Present: S. Featherstone (Chair) I. Swainston (Vice Chair), M. Caygill, R. Dobson,
J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

Public Participation Two present

It was agreed to move items 17 and 18 up the agenda.

1. **Apologies and Approve Reasons for Absence**

Apologies were received from Cllr Platts and the reason for absence was accepted.

2. **Declarations of Other Interests and Any Amendments**

None.

3. **Determination of the Exclusion of the Public and Press**

Not required.

4. **Approval of Minutes of the Parish Council Meeting Held 5th July 2023**

20. Falling into 'disrepair' rather than 'disrepute'.

The minutes were approved and signed as a true record.

5. **Reports from District Councillors and/or DMBC Officers**

None present.

Report not received.

6. **Matters Arising from the July Minutes**

Public Participation

- School Lane traffic issues (parking on pavements and speed of vehicles) reported to police. The PCSO will try to attend School Lane this week and next week (mid September) to monitor and deter vehicles.
- Contacted the Ellers Lane parade of shops' owner regarding dropped drains and potholes in the car park- the works have been completed.
- The YWP have installed a sign on Bell Butts Lane but it is small and not high enough to serve its purpose.

7. Consideration of the Football Fees for the Upcoming year

Insurance documents received from Auckley Football Club and Auckley Junior Football Club. Fixtures list received from AJFC.

AFJC would like to thank the Parish Council for works to the car park.

13. Consideration of Saplings Growing on the Green

All trees on the Green need assessing for their health prior to the installation of the Christmas lights- Clerk to contact DMBC.

14. Consideration of Replacement of Fence Panels on Hayfield Park

Reported to the police who issued an investigation number and filed the report for awareness.

15. Discussion about Traffic to the Yorkshire Wildlife Park

Contacted YWP- The 17th of June was unprecedented. Staff were redeployed to the car park when they were aware on the day and the emergency services contacted to inform them of queueing traffic.

DMBC have advised that when there are big events on at YWP, they have to have a traffic management plan in place. This isn't the case for all events but this is under review.

20. Discussion of Highway Matters

- State of wooden houses on Ellers Lane reported to Historic England who advised to contact DMBC as the Local Planning Authority. The Conservation Officer advised that they are aware of state of cladding and looking into thermal efficiency of the buildings. Works would require Listed Building Consent and therefore the Parish Council will be kept informed via a planning application.
- The tree obscuring the view of the speed sign hasn't been cut back yet as it is with Highways Enforcement who are trying to ascertain ownership. Members provided details of who they believe own the land- Clerk to contact DMBC to advise.

29. Receipt of Correspondence

Text sent through to Cllr Cox who sent on to the YWP. The YWP replied to the comments.

17. **Consideration of the Placement of Storage for the Auckley Show inside the Pavilion Fence**

The Chair of the Show Committee had provided details of a 10ft x 8ft container. They require more storage space for traffic cones and road signage. Discussions followed regarding allowing enough space for the football crossbars to be located outside the pavilion building and the aesthetics of any container. Discussion about the comments regarding the current planning application within the same area and what DMBC Planning would/would not allow.

Chair of Show Committee to research lower containers which will sit below the height of the current fenceline.

Clerk to approach Planning to gain knowledge about what would/would not be acceptable based on the proposal of two applications:

1. To extend the current concrete base and pallisade fencing (creating more room for storage)
2. To apply for an additional storage container.

Cllr Worthington proposed a vote of thanks to the Auckley Show Committee- **AGREED**

18. **Consideration of Associated Matters with Regards to the Auckley Show Committee**

The Chair of the Show Committee had provided details of a proposal to create a one way system for traffic on the day of the Auckley Show. This would involve the removal of a small section of shrubs and is the area of an existing walkway. Discussion regarding it being in the area of an old hedgeline and drainage in the area.

Clerk to contact DMBC Tree Officer for advice regarding hedgeline.

Clerk to contact Environment Agency regarding the drainage in the area.

Cllr Sydney proposed a delegated decision to the Clerk to agree to the proposed works if both DMBC and the Environment Agency raise no issues to the works. Clerk to contact Show Committee with information to proceed as required- **AGREED**

It was noted on the day that there wasn't enough disabled parking. Members were advised that the new route would not take parking spaces away and may make other areas more accessible. The Show Committee Chair confirmed that he was looking into further parking areas for the show day.

7. **Consideration of the First Quarter Audit and Budget Monitoring Reports**

The first quarter bank reconciliation was APPROVED.

Budget monitoring would produce more insight after the next quarter.

8. **Decisions/Orders made by the Clerk under Scheme of Delegation**

- MUGA on a 2 year fix (variable direct debit) with Eon – 30p standing charge and 27p unit rate
- Oak Tree Avenue (Christmas lights) on a 3 year fix (variable direct debit) with British Gas- 45p standing charge and 29.68p unit rate
- Rolling/ spiking of both football pitches on Riverside Park - £400 plus VAT with AJFC to make a donation
- Attendance by Cllr Worthington on the YLCA Code of Conduct webinar- £25. This was further AGREED by members in the meeting.
- Fire risk assessment of Pavilion on Riverside Park - £15.99 for smoke alarm and addition of fire action notice
- Replacement of three fence panels on Hayfield Park- £735 plus VAT
- Full planning application for pavilion shed- £181
- RoSPSA annual inspection of MUGA- £75 plus VAT

- Matting under swing at Hayfield Park- £215 plus VAT
9. **Review of the Risk Assessment**
- Change in number of bank accounts from five to four
 - Addition of fire risk assessment for the pavilion
 - Update in electrical test date for the pavilion.
10. **Consideration of D Day 80 Celebrations**
- a) To consider organising a celebration- Cllr Sydney proposed some form of celebration to mark D Day 80 on the 6th of June 2024.- **AGREED**
 - b) To consider creating a sub committee for discussions- A sub committee was not required as a committee is required first. The committee would need to arrange a public meeting in order that the public could attend. The committee was created with a quorum of members: Cllr Sydney, Cllr Staniforth, Cllr Worthington and Cllr Dobson- **AGREED**. Committee to organise the first meeting.
11. **Consideration of the Appearance of the Ellers Lane Parade of Shops**
- a) To consider the general appearance/condition- Discussions regarding the appearance of the side of the Chinese including the presence of a bin (adjacent to the car park) as well as the shop frontages and general area in front of the parade of shops- Clerk to contact the owner of the parade of shops to request businesses be responsible for taking care of the shop frontages and to request the addition of a cigarette bin for use by staff.
Clerk to contact DMBC to request DMBC to take care of the areas that they are responsible for.
 - b) To consider the state of the tree – Clerk to contact DMBC regarding the health of the tree as the bark is coming off.
 - c) To consider Handyman carrying out tasks- in the same letter to the parade of shops’ owner, clerk to ask permission for the Handyman to carry out tasks, if they are not able to do so themselves.
12. **Consideration of the Siting of a Defibrillator in the Phone Box on Ellers Lane**
- Northern Power Grid have stated that a reconnected supply would need to be metred. The reconnection has been quoted at £1,293.20 plus VAT but the council would be required to supply a feeder pillar (in addition to this quote).
- The feeder pillar would need to be installed by DMBC as it is on the public highway. DMBC is currently not in a position to grant this permission.
- Solar powered cabinets can be purchased but these units would not be possible to locate inside the telephone box.
- Awaiting further information to if it would be possible to supply a defibrillator cabinet using external solar panels.
- Due to the idea not being viable with DMBC, the project using the telephone box is being abandoned- **AGREED**.
- Discussions took place regarding facilitating other businesses/organisations to locate defibrillators around the Parish- Clerk to contact New College and Co-op regarding if they would consider this idea.
- The condition of the phone box and its use remained an issue, with members suggesting other potential uses so that it could be brought back into a good condition. The other option would be to remove it but this would potentially be costly. Clerk to add to next agenda following the budget monitoring of the second quarter.
13. **Consideration of Parking outside the Doctors on Ellers Lane**
- Email from resident about vehicles parking for the doctors, blocking access to their property. The doctors surgery has put a notice on fencing.
- Council to monitor.
- Clerk to advise resident to contact DMBC to request I/T bar be placed outside their property and report to police if vehicles are obstructing.
14. **Consideration of Making a Request for Dog Fouling Stencils**
- Clerk to contact DMBC to request the respraying of stencils around the village including: School Lane and outside the school

Ravenswood Drive
Norwood Avenue
Spey Drive.

15. **Consideration of the Pellet Gun Shooting on the Copse**

An Incident occurred on the 3rd of August where a cat was shot at approximately 7pm. The incident was reported to police.

Clerk to contact resident to continue to report to the police as guns shouldn't be in the wood.

16. **Consideration of the Disposal/Movement of Items from the Pavilion**

Following discussions at the meeting on the 5th of July, the South Yorkshire Fire & Rescue Safety Officer attended the pavilion and advised to carry out a fire risk assessment. Current escape routes were deemed suitable but he advised installing a fire action notice and smoke detector.

Meeting arranged with Auckley FC and AFJC for Monday to discuss items in pavilion.

All items other than the handyman's wheelbarrow to be removed.

Clerk to arrange padlock (combination lock) for shed.

Clerk to obtain quote for antivandal paint for the first tile and ridge tile of the pavilion roof.

17. See above

18. **Consideration of Associated Matters with Regards to the Auckley Show Committee (part 2)**

Clerk to send with statement seen by members- **AGREED.**

19. **Discussion of the Footpath along the River Torne**

Email sent to Footpaths Officer following reports from member of the public and member of the Council that the area was wetter than would be expected- awaiting response. Cllr Warrender confirmed that he would discuss at the next Public Rights of Way meeting.

Discussions took place regarding the river existing at a higher level- could this be due to the sluice gates at Wroot or the river not being dredged.

Cllr Featherstone proposed to write to the Environment Agency, questioning how the sluice gates were functioning- **AGREED.**

20. **Discussion of Strimming on Parks**

Discussions regarding strimming not occurring when it should be done which is leading to less strims than stated in the contract i.e. the time between strims is greater than it should be.

Strimming is to be monitored and the contractor contacted as required.

Clerk to contact Handyman to request help with monitoring.

21. **Discussion of Highway Matters**

- Email from resident of School Lane about flooding around School Lane, Hurst Lane, Mosham Road junction after heavy rain. Clerk to contact DMBC regarding the clearing of the soakaways along Hurst Lane from the junction to the YWP. Clerk to contact DMBC regarding the resurfacing of the junction causing water to be held on the surface.
- Bus shelter on Hurst Lane adjacent to the YWP smashed- Clerk to report to South Yorkshire Combined Authority.
- The dog bins are overflowing and the vegetation is overgrown along the Great Yorkshire Way- Clerk to report to Peel.
- Vegetation is growing in the gulleys of the roundabout between Hurst Lane and the Great Yorkshire Way- Clerk to report to DMBC.
- Vegetation is growing along the road edges of Ravenswood Drive and Common Lane- Clerk to report to DMBC.
- Resident complaint regarding the YWP roadworks along Main Street- why was work not completed in the summer holiday.
- Clerk to send previous list of potholes through to DMBC.

22. **Discussion of Recreational Matters**

a) *Hayfield Park*

1. To discuss the swings/roundabout/see-saw on Hayfield Park- **DEFERRED**
2. To discuss the use of Hayfield Park by teenagers- The minority are causing problems. It is intended for the park to be used so advise public that nothing can be done regarding teenagers using it.
3. The damage of fencing had been reported to the police and DMBC CCTV team but the CCTV team had not responded- Clerk to log evidence of requests to the CCTV team and report to Ward Councillors if no response.

b) *Riverside Park*

1. To discuss the locking of the gate onto Riverside Park- reports from two residents about cars in the car park during the night due to the gate no longer being locked. Cllr Staniforth to explore idea of residents who have said they are willing to lock the gate.
Issue raised of if the gate is not unlocked in the morning.
Clerk to add to next agenda for further discussion.
2. To discuss the damage to the shed outside the pavilion- the damage appeared to have been caused by movements inside the fencing. The damage has been repaired by Cllr Swainston.
3. Email/call from resident – motorbikes on football field on Riverside Park.
4. Use of razor wire on pavilion fence- not illegal but the Council has a duty of care to trespassers- warning signage (yellow triangle) to be added to Pavilion fence- **AGREED**.

23. **Consideration of Organising a Defibrillator Training Session**

Organise for public attendance. Clerk to contact Cantley with Branton Parish Council to see if there are spaces on the session/s that they have organised at Kilham Hall and to sign post if required.

24. **Providing an Update on the Dowry and Bank Accounts for Hayfield Park**

Just over £56k left of the dowry. The 95 day notice account was closed at the end of August. The account made £603.39 in interest.

25. **Consideration of the Purchase of a Shredder for the Clerk**

£30.59 from Amazon for 8 sheet, 16 l, cross cutter - **APPROVED**

26. **Police Report and Crime Figures- 35 in July**

27. **Consideration of Items for Submission to the Arrow/Newsletter**

- Defibrillator training session- to sign post the Branton session/s and request interest in session
- D Day 80 Anniversary
- Thank you to the Auckley Show

28. **Discussion of Matters Associated with Parish Council Website/ Facebook**

Activities title added on main webpage

Removal of DSA from public view on website

Changes to activities page

New title required under 'The Parish Council' - Audit and Finances (requires paying web manager) – to do.

Cllr Sydney will update photos on Facebook.

29. **Consideration of Items for Referral to Ward Councillors**

- Potholes
- Their attendance at Parish Council meetings and sending a report if they can't attend
- CCTV- viewing by the police and DMBC

30. **Reports of Meetings Attended by Members of the Council:**

YLCA JEB and Annual Meeting- attended by Cllr Staniforth (report distributed)

YLCA webinar: Code of Conduct- attended by Cllr Worthington

PCJCC – attended by Cllr Staniforth

A.I. webinar- attended by Cllr Worthington

Councillor discussion forums – attended by Cllrs Worthington and Dobson

Parish Centre meeting- attended by Cllr Warrender – they are still waiting for the lease.

31. Noting the Submission of a Planning Application for a Shed on Riverside Park

23/01637/FUL - Installation of a green metal shed to be used for storage (Retrospective) - Auckley Recreation Ground, Ravenswood Drive, Auckley- **NOTED**

32. Consideration of Planning Applications

- a) 23/01229/FULM- Creation of new animal house and enclosure at Yorkshire Wildlife Park (to be referred to as the 'Golf' reserve) (re-submission of 21/02108/REMM)- Yorkshire Wildlife Park, Brockholes Lane, Branton- No comments or objections (sent prior to meeting)
- b) 23/01322/FUL - Erection of two animal houses & enclosures- Yorkshire Wildlife Park, Brockholes Lane, Branton- No comments or objections (sent prior to meeting)
- c) 23/01479/FUL - Erection of detached garden store- 14 Sandhill Rise, Auckley - No comments or objections (sent prior to meeting)
- d) 23/01528/FUL - Erection of a 2-storey rear extension- 31 Sandhill Rise, Auckley - No comments or objections (sent prior to meeting)
- e) 23/00367/FULM- 1. Erection of 13 dwellings consisting of two pairs of semi-detached three bedroom starter homes, two pairs of semi-detached two bedroom bungalows and five detached two bedroom bungalows. 2. Associated parking and turning areas. - Land on the South West Side of Main Street, Auckley - **OBJECT**- The application for 13 dwellings is in contrary to Policy APN2 of the Neighbourhood Plan because it falls outside of the identified Development Limit for Auckley village. Land outside the Limit is considered 'countryside' and therefore only countryside uses or development in exceptional circumstances will be supported. In addition, this part of Auckley forms part of the historic core of the settlement. Development here is characterised by older buildings set within larger spaces and of a lower density than other more modern parts of the village. Development at this location for 13 dwellings will likely cause significant harm to this historic character leading to a higher density and more modern development that will look out of place with existing development and therefore be contrary to APN6.

33. Report Decisions made by DMBC's Planning Committee

- 22/02421/FUL- Erection of a new two storey dormer style detached dwelling with double garage (Amended plans- change of footprint and design) – Land Adj Eastfield Lane, Auckley- GRANTED
- 22/02247/FUL – Erection of single storey rear extension (part retrospective), 12 Walnut Avenue, Auckley- GRANTED
- 23/00980/FUL – Proposed loft conversion to include rear dormer window and erection of single storey rear extension- 4 Maple Drive, Auckley- GRANTED

34. Banking Transactions

23/24 45	Auckley School	Donation for Room Use April- July	£100.00
23/24 46	HMRC	Tax and N.I.	£457.48
23/24 47	Griff Tile	Away Changing Room Ceiling	£511.00
23/24 48	Glendale	Riverside Park Grass Cutting x2	£244.20
23/24 49	DMBC	Riverside Park Bin Emptying Q1	£427.45
23/24 50	Business Stream	Pavilion Water	£14.19
23/24 51	Griff Tile	Entrance Foyer Ceiling	£605.00
23/24 52	S. Yorks Tree Services	Riverside Park Tree Works (car park)	£420.00
23/24 53	Business Stream	Allotment Water	£109.16
23/24 54	Handyman	Salary	£303.85
23/24 55	Yorkshire Tile co.	Tiles for Home Changing Room	£504.00
23/24 56	Griff Tile	Home Changing Room Tiling	£1607.00
23/24 57	GNE Contracting Ltd	Entry Driveway- Riverside Park	£891.48
23/24 58	YLCA	Developing Your Skills Training	£50.00
23/24 59	Clerk	Salary	£868.26
23/24 60	Container King Ltd	Disabled Toilet- Auckley Show	£228.00
DDO 5	O2	Mobile Phone	£18.85

23/24 61	E on	Pavilion Electricity	£23.97
DD5	Nest	Clerk's Pension	£35.21
23/24 62	Auckley Show	Auckley Show Donation	£1000.00
23/24 63	Portal Plan Quest Ltd	Plan Permission for Pavilion Shed	£181.00
23/24 64	E on	Oak Tree Avenue Electricity	£37.07
23/24 65	Glendale	Riverside Park Grass Cutting/strim x2	£556.20
23/24 66	Handyman	Salary	£277.42
23/24 67	Reimbursement	Smoke Alarm for Pavilion	£15.99
23/24 68	Clerk	Salary	£868.26
DDO 6	O2	Mobile Phone	£18.85
23/24 69	Arrow Publications	Single Page Newsletter	£126.00
DD6	Nest	Clerk's Pension	£35.21
23/24 70	RJ Electrical	EICR	£162.00
23/24 71	E on	Pavilion Electricity	£59.09
23/24 72	Glendale	Riverside Park Grass Cutting x3/strim x1	£678.30
23/24 73	YLCA	Code of Conduct Webinar	£25.00
23/24 74	Reimbursement	Printer Paper	£4.30
23/24 75	Reimbursement	Second Class Stamp	£0.75
23/24 76	Reimbursement	Dividers	£0.75

Hayfield Park

HP 23/24 10	Glendale	Grass cut x2	£96.82
HP 23/24 11	DMBC	Bin Emptying Q1	£75.92
HP 23/24 12	British Gas	MUGA electricity	£21.71
HP 23/24 13	British Gas	MUGA electricity	£14.00
HP 23/24 14	North Notts. Lands	Play area grass cut x2	£144.00
HP 23/24 15	Glendale	Grass cut/strim x2	£456.82
HP 23/24 16	Glendale	Weed/feed	£390.00
DD HP 23/24 1	E on	MUGA electricity	£13.30
HP 23/24 17	North Notts. Lands	Play area grass cut x3	£216.00
HP 23/24 18	Glendale	Grass cut x2/ strim x1	£276.82

35. **Receipt of Correspondence:**

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin, Annual Review

NALC- Chief Executive's bulletin, Local Plans consultation

DMBC- PCJCC- Parish Charter

North Notts C.C. – Public Consultation on Nottinghamshire & Nottingham Waste Plan

South Yorkshire Police & Crime Commissioner- Blog

36. **Confirmation of Date and Time of Next Meeting**

The next Parish Council meeting will take place on Wednesday 11th of October 2023 at Auckley Junior and Infant's School, commencing at 6.30pm.

Chair.....

Date: