

**MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**

**HELD ON WEDNESDAY 13<sup>TH</sup> DECEMBER 2023, COMMENCING AT 6.30PM**

**AT AUCKLEY JUNIOR & INFANT'S SCHOOL**

Councillors Present: I. Swainston (Vice Chair), R. Dobson, S. Platts, J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

**Public Participation** None present

1. **Non-Attendance by Councillors**

- a) Apologies were received from Cllrs Featherstone and Caygill
- b) Both reasons for absence was accepted.

2. **Declarations of Other Interests and Any Amendments**

No interests were raised by members.

3. **Determination of the Exclusion of the Public and Press**

Not required.

4. **Approval of Minutes of the Parish Council Meeting Held 8<sup>th</sup> November 2023**

The minutes were approved and signed as a true record.

5. **Reports from District Councillors and/or DMBC Officers**

No report received.

6. **Matters Arising from the November Minutes**

**6. Matters Arising from previous minutes**

- The bulging wall along Main Street has been inspected by CDC and there are no current issues with it.
- The speed sign on the approach to the River Torne bridge has now been cut back by CDC as it is their responsibility.
- The Environment Agency response to the email re the River Torne levels explained that the higher River levels in August was partly due to the second weed cut of the year being delayed due to vandalism to the weed cutting boats. Once these were resolved the River and water levels receded as expected. The local Internal Drainage Boards will be carrying out routine maintenance on the stretch of River upstream of the Weir (once water levels have receded and it is deemed safe for their boats to go in).
- Clerk met Enforcement team manager on Riverside Park- the team will install new PSPO signage at the entrance point to the park and access points to the football field to allow officers to act on match days when dogs should be on leads in this area.  
He advised to contact the CDC Green Space Officer for producing more comprehensive signage.

**16. Highway Matters**

- Severn Trent are yet to provide a full response to attending a meeting regarding The Green and flooding in the area. Clerk to arrange a meeting with CDC representative and local residents in the meantime.
- Peel Response:
  - 1. Works on First Avenue- the installation of a new filter/soakaway trench serving replacement road gullies on the west side of First Avenue close to its junction with Hayfield Lane, to deal with

rainwater run-off from the west carriageway of the private estate element of First Avenue has now been completed.

Peel have excavated and replaced the pre-existing filter/soakaway trench on the east side of First Avenue and cleaned out all gullies and connections into the system on the east side. Two existing concrete ring soakaways at the northern have also been cleaned out and the silted-up aggregate surrounding them has been excavated and replaced with new aggregate. All this should ensure that the private estate element of the First Avenue system on the eastern side is once more fully effective, with the result that hopefully, rainwater ponding will be much reduced and will last for much shorter periods if and when it does occur.

2. Lighting along Lincoln Green Way- the lighting has been reinstated, however, there are a few lights that are still due for repair.
  3. Lighting near to the Panattoni development and SCS building- there are issues with lighting which should be resolved shortly.
  4. Fence to front of Hayfield Lane play area- an order has been placed for the repair which should be done shortly.
  5. Landscaping on the footpath adjacent to Lincoln Green Way- this has now been cut back.
- Overgrown vegetation near to Sea King Avenue reported to CDC- they will write to the owners.
  - Overgrown vegetation along Main Street reported to CDC- 'The path is managed and maintained by Highways, with Street Scene have a maintenance schedule to cut and mow the verge throughout the growing season. As the path is well used Highways are funding the removal of grass and vegetation to maintain the path width which should be completed in 4-6 weeks.'
  - Resident's email regarding street lighting on the Torneley Quarter passed to Ward Councillor and email sent to Avant Homes who are looking into the addresses provided by the resident after the meeting.

17. Recreational Matters- melted barbecue was scrapped off the MUGA by the CDC playground inspector at Hayfield Park.

### 23. Meetings Attended

Letter sent to CDC footpath officer regarding the footpath adjacent to the River Torne. Response explained that raising that section of footpath between the barrier bank and the bridge on the Auckley side, is something that they have considered but there are no funds to complete.

### 7. Consideration of Contact made by Members of the public

- a) Speed indicator sign on the Auckley side of the bridge was not working with vegetation overgrowing it- CDC have cut the vegetation back and the sign is back in operation.
- b) Parking on grass verges along Hayfield Lane reported to CDC Enforcement and spoke to Enforcement manager who said that people needed to be crossing the double yellow lines directly on to the grass verges for them to enforce. They had a new contract starting in December to carry out enforcement on behalf of CDC and this area will be added to their job list. Clerk to write to Hayfield Lane School to advise that enforcement may be operational along the grass verges.
- c) Flooding on Main Street (outside 81 & 83) - CDC will attend the area in January to carry out drainage works which will include highway closures.
- d) Hayfield School buses cutting across grass- the School have asked the bus companies to not mount the verge.
- e) The Blakemore Group which own the Spar would like to make a donation of £200/£250 towards either a defibrillator or the telephone box renewal.
- f) Suggestion for additional Christmas lighting on Facebook – Facebook items should not be added to the agenda and a stock response would be provided.
- g) Duck races- lady advised to contact the scouts for information as they have run them previously and stopped, and to then contact the Environment Agency.

**8. Consideration of Area in Front of the Parade of Shops on Ellers Lane**

a) Drainage- Owner's met on site. Issue is that the line of drains will belong to CDC and therefore the edge seems to be in an area where ownership is hard to ascertain. If they carry out works they may make an edge with the CDC land. Clerk to contact to advise that the car park drains have not been completed as advised.

b) Fall by member of the public- no contact received by Clerk. Clerk to advise owner's that they can choose to do/ not to do the works discussed on site but that the Parish Council have drawn their attention to the hazard.

Clerk to request owner's install signage in the area advising of contact details if any issues.

**9. Phone Box on Ellers Lane:**

a) Responses from members of the public – 5 directly but also comment on Facebook:

- Lock it up but renew outside
- Renew and use for a defibrillator- Make clear to members of the public that this can't be done due to the electricity supply required. Use previous minutes for stock answer which can be used on Facebook and place explanation in the Arrow- Clerk to do.
- Agree that needs renewing
- Don't agree with the spend- lock it up and use art students to paint
- Remove it and put a bench in.

Following discussion regarding whole area in front of parade of shops needing improvements, Clerk to contact CDC for costs for further discussion.

Cllr Sydney proposed accepting the higher quote for improvements to the telephone box with enquiry about current costs and if the telephone box can be sealed shut- **AGREED**.

The donation proposed by the Blakemore Group could be used to contribute to the renewal of the telephone box.

**10. To Consider Locating Defibrillators around the Parish**

a) The defibrillator and cabinet have been received by the Eagle & Child following the £750 donation (match funding) and now must be installed within 4 weeks and registered.

b) British Heart Foundation Fund: applications opened on 16 October 2023 and will close on 15 March 2024.

Discussions took place about locations in the Hayfield/ Hurst Lane area which could be a potential location including a public building on Hurst Lane near the bridge.

Clerk to contact New College for follow up.

Clerk to enquire who owns the 3 Keys Property building and the parade of shops opposite the Co-op on Hayfield Lane.

**11. Discussion of D Day 80 Celebrations**

YWP have advised they would need to see the details but would agree in principle to the mound being used as the location for a beacon.

An engineering firm has been approached about designs for a beacon which could be battery powered. Ideally the beacon would be removed after use and stored.

Scouts to still be approached about the potentially holding a bonfire. Torne View contact to be approached by Cllr Swainston.

**12. Consideration of the Biodiversity Duty/Policy**

The policy was adopted from the YLCA template document with a change from 'avoid' to 'limit' the use of herbicides- **AGREED**

**13. Consideration of the Maintenance Contracts for Riverside and Hayfield Parks**

Following discussion of the Biodiversity Policy, spraying will be removed from the contracts for the upcoming year and reviewed in a year.

Clerk to contact current contractor for advice on staffing levels for strimming as it was observed that the strimming contract was not fully undertaken this year.

Clerk to request that contractors advise when they don't attend site for any reason.

14. **Discussion of the Interim Budget for 2024/25**

The interim budget was circulated using the current budget level of £49,000. Additional money should be added for New Developments and a budget line for the ongoing maintenance of the defibrillators. Further discussion will take place when discussing the Precept.

15. **Consideration of the Appointment of the Internal Auditor- DEFERRED**

16. **Consideration of a Donation to Firefly**

Cllr Warrender proposed £100- **AGREED**. Clerk to write letter of thanks to the Eagle & Child.

17. **Consideration of the Purchase of Defibrillator Pads for Hayfield Park**

£57 plus VAT for Cardiac Science Powerheart G5 adult pads. Cllr Swainston proposed the purchase of 2 sets- **AGREED**.

18. **Discussion of Highway Matters**

a) Consideration of the Footpath No. 1 Diversion- no comments or objections.

- Tree leaning on a the bus shelter at Hagan's – Cllrs to look.
- The latest skip day went well.

19. **Discussion of Recreational Matters**

a) Hayfield Park:

1. To update on the proposed play equipment

Clerk met with Green Space Officer, Communities Officer and other officers from CDC on site. Discussions on day have now been superseded. A local agreement would need to be in place if s106 money was awarded and the Parish Council would be awarded the money.

CDC have advised to consult first and then obtain quotes.

CDC planning have confirmed that additional equipment would not need planning permission and though an advisory 20 metre buffer exists between neighbouring properties and play equipment, this is only advisory. Planning Officer advises to send a consultation letter directly to neighbouring property/properties. Following discussions this should be an advance notice of consultation to the properties when the general consultation is to be undertaken.

Discussion regarding the purchase of balls for the MUGA and sports pitches- Clerk to add to the April 2024 agenda.

b) Riverside Park:

Strimming has occurred but no grass cut since the 3<sup>rd</sup> of October due to the wet conditions. The football team may need to cancel upcoming match due to the length of grass. Contractor will try to get on in new year.

20. **Police Report and Crime Figures**- 26 in October

21. **Discussion of Matters Associated with Parish Council Website/ Facebook**

a) Youth Cabinet Secret Shopper Report- received with suggestion to change format of Councillor email addresses. Members felt that the Register of Interests were locatable and therefore to leave them in the current position.

22. **Consideration of the Funding of the Neighbourhood Plan Website**

Discussion regarding keeping the website live (approximately £225 for the year) or shutting it down as it can't be frozen. Cllr Swainston to enquire if information could be migrated on to the Parish Council website.

23. **Consideration of Quotation for .gov.uk Email Addresses for Councillors**

£324 for nine .gov.uk email boxes including support- **AGREED**

Clerk to contact YLCA to enquire if individual Councillor emails are required on the website.

**24. Reports of Meetings Attended by Members of the Council:**

PCJCC- report sent.

Transport Users Group- still reduced numbers are using public transport. Generally it is the elderly that are not using it. New Traveline phone number: 0871 200 22 33.

Scribe Webinars- Discussion about Assets of Community Value (ACV) and how they can obtain funding.

Councillor Discussion Forums- discussion about defibrillators.

**25. Comments Made to Planning Applications Prior to the Meeting**

- a) 23/01856/FUL- Erection of a single detached dwelling and associated car parking- 26 Hazel Avenue, Auckley - **OBJECT** based on the current infrastructure in the area e.g. the doctors is at capacity, the foul and rainwater drainage is beyond capacity.

**26. Consideration of Planning Applications**

- a) 23/02335/FUL- Erection of a lean to style single storey extension to front entrance porch with 2 roof lights installation of stone surrounds to windows and doors, following the removal of the existing timber cladding. (Resubmission of 23/01225/FUL)- 45 Main Street, Auckley – no comments or objections.
- b) 23/02243/FUL- Erection of a detached summer house in the garden to the rear of the property- 3A Beech Avenue, Auckley- no comments or objections.
- c) 23/01476/FUL- Erection of replacement dwelling following demolition of house and existing buildings construction of garage with cover to front- Shakespeare Nurseries, Gate House Lane, Auckley - no comments or objections.

**27. Report Decisions made by DMBC's Planning Committee- NOTED**

**28. Consideration of Dates for Whole Council Training**

Clerk to contact YLCA for information including:

Costs

Aims and objectives of training

What is covered

**29. Consideration of the Creation of a Staffing Committee**

Members **AGREED** to create but 'terms of reference' are needed to complete set up.

**30. Banking Transactions**

23/24 103	Handyman	Salary	£541.47
23/24 105	London Hearts	Defibrillator donation (match funding)	£750.00
DDCL 3	British Gas	Oak Tree Avenue Electricity	£17.37
23/24 106	Clerk	Salary	£1199.38
DDO 9	O2	Mobile Phone	£18.85
23/24 107	Arrow Publications	Single page newsletter	£126.00
DD9	Nest	Clerk's Pension	£78.93
23/24 108	City of Doncaster C.	Play area repairs- Riverside	£168.00
23/24 109	Mat & Mouse	Annual Web Support	£360.00
23/24 110	Glendale	Riverside Park- Strimming	£312.00
23/24 111	Auckley School	Room Use Donation- 4 months	£100.00

Hayfield Park

DD HP 23/24 4	E on	MUGA Electricity	£33.40
HP 23/24 27	City of Doncaster C.	Play area repairs	£624.00

**31. Receipt of Correspondence:**

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin

NALC – Chief Executives Bulletin

South Yorkshire Police & Crime Commissioner- Blog, Precept and Priorities Consultation

South Yorkshire Violence Reduction Unit- Newsletter

New College- Christmas card

Council’s solicitor for insurance claim- members clarified information required by the solicitor including not being aware of the mentioned tree being dead, diseased or damaged and that the claimant had not previously been in contact with the council about the tree.

**32. Confirmation of Date and Time of Next Meeting**

The next Parish Council meeting will take place on Wednesday 10<sup>th</sup> of January 2024 at Auckley Junior and Infant’s School, commencing at 6.30pm.

Chair.....

Date: .....