

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY 13TH MARCH 2024, COMMENCING AT 6.30PM
AT AUCKLEY JUNIOR & INFANT'S SCHOOL

Councillors Present: I. Swainston (Vice Chair), M. Caygill, R. Dobson, J. Staniforth, L. Sydney, G. Warrender, J. Worthington.

E. Lear (Clerk)

Public Participation None present

1. **Non-Attendance by Councillors**

- a) Apologies were received from Cllr Featherstone and Cllr Platts.
- b) The reasons for absence were accepted.

2. **Declarations of Other Interests and Any Amendments**

None

3. **Determination of the Exclusion of the Public and Press**

Not required.

4. **Approval of Minutes of the Parish Council Meeting Held 14th February 2024**

The minutes were approved and signed as a true record.

5. **Reports from District Councillors and/or DMBC Officers**

Two reports were received from Cllr Cox and Cllr Jones which were distributed via email. Following a further invitation to set up a meeting with representatives from the Finningley Ward Parish Councils and the Ward Councillors, the Council agreed to attend with a request to the District Councillors to organise- Clerk to contact Ward Councillors.

6. **Matters Arising from the February Minutes**

7. **Consideration of Contact Made by Members of the Public**

Residents approached about providing contact details to go back to Severn Trent regarding meeting set up. One reply said that after contact with CDC they don't feel they need any further contact with Severn Trent.

12. **Consideration of Hayfield Park Play Area**

- b) Consideration of Consultation- The consultation will run for 6 weeks- it started on the 22nd of February to align with the Arrow distribution and will close on the 4th of April. It has been advertised via the Arrow, website, Facebook and was sent to schools for inclusion in their newsletters.

13.

The fencing which has been placed by the water treatment plant on Hayfield Lane, blocking the path which does not belong to the owners of the water treatment plant- Anglian Water. They do not know who has placed it there. Clerk to contact Peel Holdings to ascertain if they have blocked off as it is also adjacent to their land. To refer on to Finningley P.C. when have answer.

20. **Highway Matters**

- Potholes and the CDC policy were referred on to Ward Councillors who provided a link to a recent full CDC councillor meeting (video).
- The HIAB is required to remove the rubbish on Common Lane so the job has been closed by CDC until the HIAB is available.
- CDC attended The Green but the grate had been replaced prior to their arrival.

- Clerk to send reminder to St Leger Homes regarding the contact made regarding the uneven footpath and poor lighting behind Church Close.

25. Consideration of .gov.uk Email Addresses for Councillors

Two councillors are set up and have been able to access the email address. At least five have not yet received the password. Clerk to contact supplier and request passwords are sent again and a phone call made to each councillor afterwards to confirm receipt.

28. Consideration of Planning Applications

Following contact with CDC about not notifying of planning application, they allowed the Council to make comments:

23/02247/FUL- Proposed erection of 2 No. detached dwellings and associated garage- Meteor House, First Avenue Auckley – OBJECTS with the comments:

It is infill

Increased traffic in the area

Schools / doctors- not enough provision for new housing

Ancient sewers that are at or beyond capacity

7. Consideration of Contact made by Members of the Public

- a) Hayfield Park Rubbish and Suggestion of Improved Lighting- email received in response to consultation regarding play area which they are happy about. The area is litter picked regularly by the handyman. Lighting would have to be evaluated. The police regularly visit the park.
- b) Fallen Tree to the Rear of River Way- plum tree being removed £90 plus VAT. Arborist advised to monitor trees in water. Signs of life should be present by May. These should be picked up in the July tree inspection with any emergency works needing to be agreed prior to the September meeting.
- c) Parking on Pavements and Access Gate on to Riverside Park- Resident contact mentioned cars parking on School Lane. Resident advised that Council report to police but Council advises members of the public to contact the police at the time of witnessing. Clerk to add item to the next newsletter. Resident also informed that a local resident was provided with a key to lock to gate on an evening- the gate was originally installed to help residents.
- d) Mosquitos on River Way- The water is coming from the river and not from the park itself. Lots of areas are now flooding on Riverside Park. The river needs dredging to prevent/help with flooding. This land will continue to flood if the capacity of the river is not increased- nothing to do.
- e) Orchard Walk- Light Pole- Resident had received flier but seen lamppost poster displaying a different location for the installation of light poles. A planning application for another location showed that this type of structure is permitted development. Clerk awaiting response from CDC Planning with further information.
- f) Hayfield Lane – Burger Van- seen near Hayfield Lane school by the resident and also seen closer to the college. Resident advised to contact CDC licensing team and mention they were crossing the double yellow lines to park.
- g) Hayfield Lane Grass Verge Parking- Residents had made contact requesting more enforcement in the area but also suggested the placement of kick rail fence similar to those used on Gatehouse Lane. Similar requests had been made in the past. Clerk to contact CDC with suggestion or asking if they can provide alternatives to prevent the current situation.
- h) Football Pitch costs from a minor- contact had been made from a teenager trying to set up a football team and enquiring about pitch costs. Clerk to reply with thank you for contact, saying that Hayfield Park would not be available due to reseeded but can provide further information on request.

8. Consideration of Funding a Skip for South Yorkshire Housing Residents

SYHA Housing Officer asking for funding of a skip on a weekday so can support with staff. They would require Council to organise the skip. It would be for SYHA residents only. Following discussion, it was **DECLINED** as can't restrict use to one group. Clerk to refer on to Ward Councillors.

9. Consideration of SLCC Membership

£183 for annual membership- **AGREED**. Already part of the budget and required to be a member of, to complete the CiLCA course.

10. **Consideration of Clerk's Mobile Phone Contract**

Currently paying £15.71 plus VAT for 6GB which will likely increase in April. Now out of contract. Options are for 6 GB or 1GB for a new 24 month contract, or to leave out of contract. 6GB, 24 month contract at £11 plus VAT – **AGREED**.

11. **Consideration of the Council's Risk Assessment**

Discussion regarding the handyman's entry into the Pavilion- Clerk to request this is carried out on a Monday.

Clerk to add water checks to handyman's fortnightly check sheets and make sure entry for general condition is also included.

Clerk to remove mention of cheques.

Add mention of new email addresses to Risk Assessment and data audit sheet when completed.

The Risk Assessment was **APPROVED**.

12. **Consideration for Goal Post Removal/Storage from Hayfield Park**

No quote received. Cllr Swainston proposed £800 plus VAT for the removal and storage of the posts for the duration of establishment of the grass seed- **AGREED** as the quote would need to be accepted before the next meeting. The posts will be left in situ if more is quoted.

13. **Note the Grass Cutting of the Football Pitches on Riverside Park**

CDC used a ride on mower.

£166.50 plus VAT for adult pitch.

£144.30 plus VAT for junior pitch.

The football teams thanked the Council for the grass cutting.

14. **Consideration of Utilising the Handyman to Grub Back along Mosham Road**

CDC declined the request to grub back along Mosham road. It was agreed that the handyman would not carry out this task as it may set a precedent to CDC. CDC had been seen spraying along Mosham Road.

Clerk to refer to Ward Councillors.

15. **Consideration of the Missing Gate and the Access by the River Torne**

The Environment Agency do not want public access in this area.

The gate was originally purchased alongside Cantley with Branton Parish Council. They discussed last week. Following discussion the Council are happy for CwBPC to retain if they can use it but request 50% of any proceeds if disposed of.

16. **Consideration of Improvements to the front of the Ellers Lane Parade of Shops- DEFERRED**

17. **Consideration of the Phone box Ellers Lane**

YLCA contacted for a 'request for information'. No suggestions of contractors were provided as they had used their own handyman but it was noted that it was expensive to replace parts. Selby Town Council needed planning permission to rejuvenate theirs. An email has been sent to CDC Planning but no response yet.

Cllr Caygill proposed to accept the quote of £1326 to rejuvenate the telephone box using specified glazing- **AGREED**. Cllr Sydney disagreed.

18. **Consideration of Locating Defibrillators around the Parish**

a) The defibrillator was installed outside New College using the cabinet purchased by the Parish Council on the 6th of March. It has been registered with the Circuit. The New Collaborative Learning Trust wishes to thank the Parish Council for their support.

19. **Discussion of D Day 80 Celebrations**

Cllr Sydney had met representatives of the 4th Doncaster Scouts. It was felt most of the event should take place before 9.15pm as it is a school night, with the reading of the poem and lighting of the lantern taking place at 9.15pm as part of the national event.

There was space on site to accommodate over one hundred attendees.

The Parish Council would need to provide a risk assessment and marshals for the event as well as covering the insurance aspect.

The Committee of the 4th Doncaster Scouts will meet to consider the proposal within 2 weeks.

A beacon was something that could be considered again in the future but would not be used for this event.
Cllr Sydney proposed the purchase of the 'Lamp Light of Peace' at £55- **AGREED**.
Cllr Sydney to prepare communication to the schools regarding the reading of the poem.

20. **Discussion of Highway Matters**

- A manhole cover is raised on the driveway to the garages behind Church Close- Clerk to report to St Leger Homes.
- Overgrown trees on the corner of Ellers Lane/School Lane have been cut back but some residents don't believe by enough.
- A holly bush is blocking the path outside 26 Common Lane- Cllr Warrender to confirm.

21. **Discussion of Recreational Matters**

- The maintenance contract will start on both Hayfield and Riverside Parks at the start of April. Strimming should commence at this time but it was noted that grass cutting on Riverside Park may not commence until ground conditions are suitable. As the field on Hayfield Park is shortly to be reseeded, grass cutting will not start at this time- Clerk to contact contractor for information on how they will maintain.

22. **Police Report and Crime Figures**- 22 in January- showing a good trend i.e. reduced figures of crime.

Cllr Staniforth had attended a police drop in session raising the points of drug taking near the garages behind Church Close, e-scooters and activity of Hayfield Park (the PCSOs confirmed they regularly attended the site). There were lots of people in attendance.

23. **Discussion of Matters Associated with Parish Council Website/ Facebook**

A comment had been received on Facebook regarding the Precept- Blanket statement to be produced for use on Facebook inviting residents to address all comments to the Clerk via phone/email- Clerk to do.
Clerk to add news item to website regarding the continued reporting of potholes to CDC without resulting action due to CDC policy.

24. **Consideration of Items for Referral to Ward Councillors**

- The request to grub back Mosham Road between Lidgett Lane and Gatehouse Lane
- The request for inspection of the whole of Norwood Avenue/Spey Drive for potholes
- The request by SYHA to provide a skip for SYHA residents.

A list of past referrals should also be discussed.

25. **Reports of Meetings Attended by Members of the Council:**

YLCA South Yorkshire Branch Meeting- attended by Cllrs Staniforth and Worthington- discussion from a transport partnership. With regards to Doncaster they are trying to introduce traffic corridors for buses. It had been suggested to invite the E.A. to a future meeting to discuss river dredging.

Parish Centre- attended by Cllr Warrender- they are starting a fund to raise money for the leaking roof.

Councillor Discussion Forums- attended by Cllr Worthington- some councils suggest time limits for agenda items though this is not common practice for parish councils. The Parish Council felt this would not be good.

Scribe Meetings- attended by Cllr Worthington- one on the Year End and AGAR and another on CHAT GPT.

Following discussion on the upcoming YLCA webinar 'Planning Appeals and Enforcement', it was **AGREED** that Cllrs Caygill and Worthington would attend at a cost of £25 each as it would facilitate the Council in repending to planning applications.

26. **Consideration of Planning Applications**

- a) 24/00265/FUL- Erection of dwelling to rear of existing property (resubmission)- 12 Eastfield Lane, Auckley- no objections but the Parish Council would like to ensure that the boundary is maintained and encroachment doesn't take place onto the footpath which accesses the Copse.
- b) 24/00412/FUL- Erection of rear extension to dwelling and extension to rear of garage- 19 Comet Court, Auckley- no comments or objections.

Pre- Planning:

Cornerstone mast off First Avenue (near the airport)- existing mast in situ- no comments.

27. **Report Decisions made by DMBC's Planning Committee-** no decisions.

28. **Consideration of Staffing Committee Terms of Reference- AGREED**

29. **Banking Transactions**

DDCR 3	British Gas	Pavilion Electricity	£23.58
23/24 134	Exact Marketing	Website Updates	£45.00
23/24 135	N Power	Unmetered Festive lighting	£87.16
23/24 136	Clerk	Salary	£912.34
DDCL 6	British Gas	Oak Tree Avenue Electricity	£15.46
23/24 137	British Heart Found.	College Defibrillator Cabinet	£589.99
23/24 138	Arrow Publications	Single full page newsletter	£126.00
23/24 139	Handyman	Salary	£288.30
DDO 11	O2	Mobile Phone	£18.85
DD11	Nest	Clerk's Pension	£40.68
23/24 140	YLCA	Code of Conduct webinar	£25.00
23/24 141	CDC	Grass cut- pitches x2	£372.96
23/24 142	YNH	Renewal fees for website	£43.95

Hayfield Park

DD HP 23/24 7	E on	MUGA Electricity	£39.34
HP 23/24 31	CDC	Bin Emptying	£248.90

30. **Receipt of Correspondence:**

YLCA -Weekly White Rose Update Bulletin, Training programmes, Law & Governance Bulletin

NALC – Chief Executives Bulletin

South Yorkshire Police- Violence Reduction Unit Newsletter

31. **Confirmation of Date and Time of Next Meeting**

Discussion regarding moving the location of the Parish Council meetings back to the Parish Centre. Clerk to ascertain availability and add to agenda for the next meeting.

The next Parish Council meeting will take place on Wednesday 10th of April 2024 at 6.30pm. This will be preceded by the Parish Meeting which will start at 6.15pm.

Chair.....

Date: